



**Associated Students Inc.
San Francisco State University
Board of Directors
Minutes
October 11th, 2017**

Vice Chair, **Monica DiLullo**, has called a special meeting of the **Board of Directors** on **Wednesday, October 11th, 2017 at 2:00pm - 4:00pm** in **Delmy Rodriguez (T-152)** in the **Cesar Chavez Student Center**.

I. Call to Order

Meeting called to order at 2:22pm.

II. Roll Call

Please refer to the roll call sheet.

III. Approval of Agenda

Motion to approve the agenda for **October 11th, 2017**.

Moved by **VP of External Affairs**, seconded by **Chief Justice**.

Motion to table **New Business Item a**.

Moved by **VP of Finance**, seconded by **Corporate Secretary**.

No opposed. No abstentions. Motion passed.

No opposed. No abstentions. Motion passed.

IV. Approval of Minutes

Motion to approve the Minutes for **October 4th, 2017**.

Moved by **Freshman Rep**, seconded by **Science & Engineering Rep**.

No opposed. No abstentions. Motion passed.

Motion to rescind the approval of the Minutes for **October 4th, 2017**.

Moved by **Freshman Rep**, seconded by **VP of Finance**.

No opposed. No abstentions. Motion passed.

Motion to approve the Minutes for **September 6th, 2017**.

Moved by **Freshman Rep**, seconded by **VP of Facilities & Services**.

No opposed. No abstentions. Motion passed.

Motion to approve the Minutes for **September 20th, 2017**.

Moved by **Athletics Rep**, seconded by **Education Rep**.

No opposed. No abstentions. Motion passed.

V. Reports

President – designee, VP of Internal Affairs announced the report for the President. She indicated that the President is away on business in Long Beach for the Graduation Initiative Symposium, and that she will have a report at the Board of Directors meeting on **October 25th, 2017**. **VP of Internal Affairs** also stated that there is a Brown Bag meeting with President Wong next Wednesday, **October 18th, 2017** from 12-2pm and an Executive Committee meeting from 2-4pm. She also communicated to the Board that the self-evaluations are due **October 25th, 2017** at the next Board of Directors meeting.

1650 Holloway Ave | Cesar Chavez Student Center | M-102 | S.F., CA 94132

w: asi.sfsu.edu | p: 415.338.2321 | f: 415.338.0522

VP of Internal Affairs – stated to the Board to take a moment of silence for those who had lost their lives from the California wildfires as well as for those who are still in peril, and that Associated Students at San Francisco State University is ready and willing to help those in need. She also communicated to the Board that the Staff Structure Ad Hoc Committee will be meeting the following day, Thursday, October 12th, 2017 from 1-2pm in Delmy Rodriguez (T-152) to discuss their vision of the committee and the organization.

VP of External Affairs – stated that there will not be a CSSA event due to the unfortunate fires occurring in Sonoma. He stated that he, working with other organizations on campus, are trying to find ways to help those who need it. **VP of External Affairs** also indicated that they are working on a Town Hall meeting for November 1st, 2017 from 11am-2pm. He also announced that the Phone Bank will be taking place on Monday, October 23rd, 2017 from 8:30am-12:30pm in the Cesar Chavez Student Center. Furthermore, he stated that he is working with the Marketing Department to create a flyer for the event. **VP of External Affairs** identified that there is the Defend Undocumented event occurring tomorrow, Thursday, October 12th, 2017 with the Depot and other student organizations from 6-9pm in Jack Adams Hall.

VP of University Affairs – thanked **Freshman Rep** and **Ethnic Studies Rep** for conducting a representative training from 1-2pm prior to the Board of Directors meeting. She indicated that University Affairs is having their first Student Org Assembly on Monday, October 23rd, 2017 from 2-4pm, chaired by **Science & Engineering Rep**. **VP of University Affairs** further stated that the University Affairs Council has decided, as an incentive to get student organizations to attend the assembly, to buy pizza with funding from the hospitality budget.

VP of Finance – stated that the Finance Committee has been discussing and reviewing the BSU request, with a presentation from BSU the day prior at the Finance Committee on Tuesday, October 10th, 2017. He also indicated that the committee has a clearer pictures of their decision for the BSU request.

VP of Facilities & Services – communicated with the Board that drafts on MWC and charter are being worked on. He also specified that the space assessment of Cesar Chavez Student Center is occurring next Monday, October 16th, 2017 from 12-2pm.

Corporate Secretary – stipulated that there may be another special Board of Directors meeting next Wednesday, October 18th, 2017 due to the amount of items that need to be discussed and action to be done.

Chief Justice - thanked the Board for appointing the four (4) justices. He indicated that he will be having the first Judicial Council meeting this Friday, October 13th, 2017 from 1-2pm in Rosa Parks.

VP for Student Affairs & Enrollment Management – No report.

Student Trust Officer – No report.

Interim Executive Director – No report.

VI. Announcements (2 minutes each). Please submit literature to Chair when meeting begins. None. (Please note that Board announcements are stated in Public Comment for this meeting due to an agenda error).

VII. Public Comment (2 minutes each). Must pertain to jurisdiction of Board. Please observe proper decorum. The board is not required to respond.

Freshman Rep indicated that the Marketing & Communications Committee has decided to have a Town Hall, called Meet the Board. She stated that the committee will make a date soon, but it will be on Wednesday from 12-2pm.

Sophomore Rep stated that she is working on the AS Newsletter, and if anyone would like to input

information for the public to know in regards to AS news, to let her know. She stated that the deadline will be this Friday, October 13th, 2017 by 5pm.

VIII. Closed Session Pursuant to Education Code 89307 of the California Code for the purpose of to consider the appointment, employment, and evaluation of performance, discipline, or dismissal of an employee.

No Closed Session.

IX. Old Business

- a. Student Org Funding (Action Item) - VP of Finance

The Board of Directors will discuss and possibly take action on the Student Organization Funding - Recommendations from the Finance Committee.

Motion to discuss Old Business Item a. Student Org Funding (Action Item).

Moved by VP of Finance, seconded by VP of University Affairs.

No opposed. No abstentions. Motion passed.

Motion to approve \$1500 to the Muslim Women Student Association's special event of the EID Banquet.

Moved by VP of Finance, seconded by Corporate Secretary.

No opposed. 1 abstention (Science & Engineering Rep). Motion passed.

X. New Business

- a. Finance Committee Ad-Hoc Assembly Proposal (Discussion/Action Item) - VP of Finance/Finance Committee

The Board of Directors will discuss and possibly take action on the Student Org Funding Ad-Hoc Assembly Proposal.

-Tabled for the next meeting-

- b. Adjustments to the BAF Staff Structure Chart (Discussion/Action Item) - VP of Internal Affairs

The Board of Directors will discuss and possibly take action on the revisions to the Business Administration and Finance Staff Structure Chart.

Motion to discuss New Business Item b. Adjustments to the BAF Staff Structure Chart (Discussion/Action Item).

Moved by Science & Engineering Rep, seconded by Chief Justice.

No opposed. No abstentions. Motion passed.

VP of Internal Affairs indicated the changes that were discussed in the Staff Structure Ad Hoc Committee meetings, including moving the Director of Governance from under the Business Administration and Finance side to a different area of the chart. She indicated that the Director of Governance would tackle the governance-related issues and getting students involved in the organization.

- c. Sonoma State University Assistance (Discussion/Action Item) - VP of External Affairs

The Board of Directors will discuss and possibly take action on assistance for Sonoma State University.

Motion to discuss New Business Item c. Sonoma State University Assistance (Discussion/Action Item)

Moved by VP of External Affairs, seconded by VP of Finance.

No opposed. No abstentions. Motion passed.

VP of External Affairs indicated that there is nothing that can be done as of right now, but suggested that people who are interested in helping with Sonoma State University to contact him. He communicated that the plan was to go to Sonoma State University on Saturday, October 14th, 2017 to assist them, but due to the wildfires, the plan is on hold. Corporate Secretary recommended that, if anyone is in another student organization that is planning to assist with recovery from the fires, they let the Board know so they can offer their assistance. VP of Internal Affairs indicated that the Panhellenic sororities are hosting a clothing drive until Thursday, October 12th, 2017, and she also contacted the United Greek Council president in

which he had stated that they are willing to coordinate throughout the entire Greek community. VP of Facilities & Services stated that Kappa Sigma is holding a drive as well.

d. Campus Recreation Representative Appointment (Action Item)

The Board of Directors will discuss and possibly take action on the AS President's Recommendation for the Campus Recreation Representative.

Motion to discuss New Business Item d. Campus Recreation Representative Appointment (Action Item).

Moved by Science & Engineering Rep, seconded by Chief Justice.

No opposed. No abstentions. Motion passed.

Candidate for the Campus Recreation Representative position, Tyler Trinidad, introduced himself to the Board of Directors. He indicated that one of his goals is to help get more people involved in athletics and Campus Recreation as well as having more transparency in regards to Campus Recreation fees. Trinidad also explained that he is affiliated with Campus Rec but is not paid by Campus Rec.

Motion to approve Tyler Trinidad as the Campus Recreation Representative for the AS Board of Directors 2017-18 Term.

Moved by Chief Justice, seconded by VP of Facilities & Services.

No opposed. 1 abstention (Ethnic Studies Rep). Motion passed.

e. SHAC Representative Appointment (Action Item)

The Board of Directors will discuss and possibly take action on the AS President's Recommendation for the SHAC Representative.

Motion to discuss New Business Item e. SHAC Representative Appointment (Action Item).

Moved by Freshman Rep, seconded by VP of University Affairs.

No opposed. No abstentions. Motion passed.

VP of Internal Affairs stated that the candidate for SHAC Representative, Zena Khesbak, was not able to make it to the special Board meeting due to her work schedule, but will be able to make it to future Board meetings. She read the excerpt provided by the candidate for SHAC Representative.

Motion to approve Zena Khesbak as the SHAC Representative for the AS Board of Directors 2017-18 Term.

Moved by VP of External Affairs, seconded by Chief Justice.

1 opposed (VP of Finance). 4 abstentions (Education Rep, LCA Rep, VP of University Affairs, Freshman Rep). Motion passed.

XI. Adjournment

Motion to adjourn meeting at 3:04pm.

Moved by Chief Justice, seconded by Science & Engineering Rep.

No opposed. No abstentions. Motion passed.

Meeting adjourned.

Respectfully submitted by: Rochelle-Jan Reyes



Approved by: Chloe Campbell

