



**San Francisco State University
Board of Directors
Minutes
October 18th, 2017**

Chair, Jacqueline Foley, has called a special meeting of the Board of Directors on Wednesday, October 18th, 2017 at 2:00pm – 3:00pm in Jack Adams Hall (JAH) in the Cesar Chavez Student Center.

I. Call to Order

Meeting called to order at 2:18pm.

II. Roll Call

Please refer to the roll call sheet.

III. Approval of Agenda

Motion to approve the agenda for October 18th, 2017.

Moved by VP of External Affairs, seconded by Education Rep.

No opposed. No abstentions. Motion passed.

IV. Approval of Minutes

None.

V. Reports

President – stated that the class, college, and department rep goals due date will be by the next Board of Directors meeting on October 25th, 2017. She also indicated that the quarter self evaluations are due on October 25th, 2017 as well. President reminded the Board that she need's the President's Dinner food selection by the end of the day.

VP of Internal Affairs – indicated that she had an Internal Affairs Council working meeting to discuss program assessment and the Staff Appreciation Policy that will be approved at the next Internal Affairs Council meeting.

VP of External Affairs – reminded the Board that the Cal States Contact Congress event is occurring in T-160 from 8:00am-12:30pm on Monday, October 23rd, 2017 and they need help. He also indicated that they are putting a Town Hall together for November 27, 2017 from 12:30-2:30pm.

VP of University Affairs – let the Board know that the Defend Undocumented Students event is occurring on November 8th, 2017 from 6-9pm. She also stated that the first Student Org Assembly meeting will be occurring on Monday, October 23rd, 2017 from 2-4pm in Jack Adams Hall.

VP of Finance – indicated that the Finance Committee had a conversation regarding the BSU request and that their recommendation will be coming to next week's board meeting.

VP of Facilities & Services – N/A

Corporate Secretary – communicated to the Board that the Audit Committee had their first meeting.

Chief Justice - stated the first Judicial Council meeting will be happening Friday, October 27th, 2017 from 1-2pm.

BOARD OF DIRECTORS

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VP for Student Affairs & Enrollment Management – communicated with the Board how the Emergency Operations Center determines whether the campus should be opened or closed. She also stated that they will continue to monitor the air quality due to the fires.

Student Trust Officer – N/A

Interim Executive Director – designee, **Alejandro Rios** - No report.

VI. Announcements (2 minutes each). Please submit literature to Chair when meeting begins.

Ethnic Studies Rep offered their help and assistance to the new Board members. They also suggested that any reasoning regarding the BSU request, should not be discussed at the Board meeting and to please contact them before they make the decision.

Science & Engineering Rep invited the Board to a banquet on Saturday, October 21, 2017 from 3-6pm.

Athletics Rep invited the Board to an upcoming soccer game to support the SFSU Soccer team.

Sophomore Rep stated that the first AS newsletter will be completed and sent out by the end of October. She stated that they are collaborating with the Marketing department to design the newsletter.

VP of Internal Affairs exited at 2:39pm.

VII. Public Comment (2 minutes each). Must pertain to jurisdiction of Board. Please observe proper decorum. The board is not required to respond.

Mario Flores, AED of Programs, introduced three new student staff members under Programs. **Corina Martinez, Program Director's Office Administrator**, **Adriana Gallardo, Director of Project Connect**, and **Iliana Jacobo, Office Assistant Intern for Project Connect**, introduced themselves to the Board.

VP of Facilities & Services entered at 2:40pm.

VP of Internal Affairs entered at 2:42pm.

Theresa Khong and **Ian Ilano**, the newly hired **VP Assistants**, introduced themselves to the Board.

VIII. Closed Session Pursuant to Education Code 89307 of the California Code for the purpose of to consider the appointment, employment, and evaluation of performance, discipline, or dismissal of an employee.
No Closed Session.

IX. Old Business

a. Finance Committee Ad-Hoc Assembly Proposal (Discussion/Action Item) – VP of Finance

The Board of Directors will discuss and possibly take action on the Student Org Funding Ad-Hoc Assembly proposal that aims to address the student org funding process.

Motion to approve the Finance Committee Ad-Hoc Assembly.

Moved by VP of Finance, seconded by Ethnic Studies Rep.

VP of Finance gave a brief overview of what the Finance Committee and Finance Committee Ad-Hoc Assembly would be for. He indicated that the role of the assembly is to listen to student org proposals and that it will be chaired by Science & Engineering Rep. **VP of Finance** stated that the assembly will be meeting on Mondays from 2-4pm and that the membership will be 3 AS Board members, 1 representative for a historical org, 2 representatives for non-historical orgs, and 1 staff member. Lastly, he communicated to the Board that the approval of funding requests will go from the ad-hoc straight to the board as a recommendation.

No opposed. No abstentions. Motion passed.

X. New Business

a. Student Organization Funding (Action Item) – VP of Finance

The Board of Directors will discuss and possibly take action on the Student Organization Funding – Recommendations from the Finance Committee.

- 1) *Decision Science Student Association – Speaker Series, End of year celebration - \$1000 Special Events*
- 2) *Project SHINE – Operating, Orientation, Final Reflection - \$530 (\$480 Special, \$50 Operating)*
- 3) *Dragon Boat Sport Club – Operating funds for 23 Dragon Boat Floatation Devices - \$0*
- 4) *International Education Exchange Council – Study Abroad for Fall/Spring - \$3,998.86 (\$2,064 for fall event, \$1934.33 for spring event)*
- 5) *Alpha Kappa Psi – HeartBeat Event - \$1,000 special event*
- 6) *PACE – UPSS – United Pilipino Student for Success event - \$500 for special event*
- 7) *Indian Graduate Student Association – Utkarsh - \$1500 for special event*

Motion to approve \$1000 to the Decision Science Student Association.

Moved by VPF, seconded by VPIA.

No opposed. No abstentions. Motion passed.

Motion to approve \$530 to Project SHINE.

Moved by VP of Finance, seconded by VP of Internal Affairs.

No opposed. No abstentions. Motion passed.

It was stated that Dragon Boat Sport Club was not registered under SAE and could not be approved for funding.

Motion to approve \$0 to the Dragon Boat Sport Club.

Moved by VP of Finance, seconded by VP of External Affairs.

No opposed. No abstentions. Motion passed.

Motion to approve \$3,998.86 to the International Education Exchange Council.

Moved by VP of Finance, seconded by VP of External Affairs.

No opposed. 1 abstention (VP for Student Affairs & Enrollment Management). Motion passed.

Motion to approve \$1000 to the Alpha Kappa Psi.

Moved by VP of Finance, seconded by VP of Internal Affairs.

No opposed. 1 abstention (Chief Justice). Motion passed.

Motion to approve \$500 to the PACE organization for their UPSS event.

Moved by VP of Finance, seconded by VP of Internal Affairs.

No opposed. No abstentions. Motion passed.

HSS Rep and Education Rep exited at 3:00pm.

Motion to approve \$1500 to the Indian Graduate Student Association.

Moved by VP of Finance, seconded by VP of Internal Affairs.

No opposed. No abstentions. Motion passed.

Athletics Rep exited at 3:01pm.

Motion to go out of the orders of the day to table New Business item d. Brown Bag Meetings.
Moved by VP of External Affairs, seconded by VP of Internal Affairs.
No opposed. No abstentions. Motion passed.

Motion to go back to the orders of the day to New Business item b. AS Audit Review for 2016-2017.
Moved by VP of Finance, seconded by Chief Justice.
No opposed. No abstentions. Motion passed.

Sophomore Rep exited at 3:03pm.

b. AS Audit Review for 2016-2017 (Discussion/Action Item) – Corporate Secretary
The Board of Directors will discuss and possibly take action on the AS Audit Review for 2016-2017 that has been reviewed and approved by the Audit Committee.
Corporate Secretary reviewed the AS Audit Review and indicated any interesting findings that she found.

Motion to approve the AS Audit Review for 2016-2017.
Moved by Corporate Secretary, seconded by VP of Facilities & Services.
No opposed. No abstentions. Motion passed.

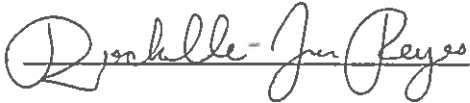
c. MWC Operating Agreement Ad-Hoc Assembly Proposal (Discussion/Action Item) – VP of Facilities & Services
The Board of Directors will discuss and possibly take action on creating an Ad-Hoc Assembly for the task of drafting the new MWC Operating Agreement.
Motion to approve an MWC Operating Agreement with timeline and assembly proposal by the first meeting.
Moved by VP of Finance, seconded by VP of Internal Affairs.
No opposed. No abstentions. Motion passed.

d. Brown Bag Meetings (Discussion/Action Item) – AS President
The Board of Directors will discuss and possibly take action on assessing scheduling for the Brown Bag Meetings with President Les Wong for the Fall Semester of 2017.
-Tabled for the next meeting-

XI. Adjournment

Motion to adjourn meeting at 3:06pm
Moved by VP of Internal Affairs, seconded by VP of Finance.
No opposed. No abstentions. Motion passed.
Meeting adjourned.

Respectfully submitted by: Rochelle-Jan Reyes



Approved by: Chloe Campbell

