Chair, Gabriel Risk Martins, has called a meeting of the External Affairs Council on Wednesday, October 11th, 2017 at 10:00am – 12:00pm in Delmy Rodriguez (T-152) in the Cesar Chavez Student Center.

I. Call to Order
Meeting called to order at 10:11am.

II. Roll Call
VP of External Affairs – Present
VP of Internal Affairs – Present
VP of Finance – Present
Senior Representative – Present
HSS Representative – Present
Liberal & Creative Arts Representative – Present

III. Approval of Agenda
Motion to approve the agenda for October 11th, 2017.
Moved by Senior Rep, seconded by VP of Internal Affairs.
No opposed. No abstentions. Motion passed.

IV. Approval of Minutes
No minutes to approve.

V. Announcements (2 minutes each). Please submit literature to Chair when meeting begins.
None.

VI. Public Comment (2 minutes each). Must pertain to jurisdiction of Board. Please observe proper decorum. The board is not required to respond.
None.

VII. Closed Session Pursuant to Education Code 89307 of the California Code for the purpose of to consider the appointment, employment, and evaluation of performance, discipline, or dismissal of an employee.
No Closed Session

VIII. Old Business
No Old Business.

Motion to move into New Business Item A.
Moved by HSS Rep, seconded by Senior Rep.
No opposed. No abstentions. Motion passed.

IX. New Business
a. Bay Area Coalition of Students in Higher Education (BACSHE) (Discussion Item) – VP of External Affairs
   The council will discuss the structure and logistics to set up the creation of BACSHE.

VP of Internal Affairs, VP of Finance, and VP of External Affairs had met earlier and created a basic structure for BACSHE. The proposed structure for BACSHE is made up of 16 members, representing UCs,
CSUs, and private schools in the San Francisco Bay Area. Community colleges were not included because it was determined to be too difficult to arrange meetings with the institutions. Meetings are planned to be held every other month and schools will volunteer to host the meetings (similar to CSSA). VP of External Affairs presented the purpose of BACSHE, which is to unite students who are attending four-year institutions, allowing an easier way to voice students’ concerns to region representatives and stakeholders.

VP of External Affairs voiced two concerns: a new logo needs to be made and the current purpose statement modified to better reflect the organization’s goals.

VP of External Affairs also stated that no private schools or UCs had been contacted. VP of External Affairs voiced that the only institutions contacted were the CSUs. It was determined that the initial start-up should be composed of mostly CSUs and be made concrete before presented to the other schools in the region. Another meeting will be scheduled to brainstorm and continue to work on BACSHE at a later time.

Motion to move into New Business Item B.
Moved by VP of Finance, seconded by HSS Rep.
No opposed. No abstentions. Motion passed.

b. Town Hall (Discussion/Action Item) – VP of External Affairs

The council will discuss and possibly take action on the creation of a Town Hall to hear from our students about their OneCard experience.

The council voiced their personal concerns over the OneCard experience.

The council discussed potential locations for the Town Hall meeting. One location is Jack Adams Hall. Another location is the bottom floor of the Cesar Chavez Student Center. It was suggested to have the meeting held in a location easily accessible to students.

VP of External Affairs thought it might be better to hold the meeting in the center of Cesar Chavez – to allow students to quickly pass by and get information without having to go to the terrace level.

VP of Internal Affairs recommended that a polling system be put into place to poll as many students as possible. A poll with three basic questions would be quick, easy, and allow the collection of solid data. VP of External thought it was best to start with listening to the students’ concerns of the OneCard at the Town Hall meeting. After that is conducted, a poll could be distributed to the entire student body.

Senior Rep believed it important to provide some sort of incentive for the students to come to the Town Hall meeting. She recommended buying chips or snacks from Costco in bulk. Senior Rep also offered to speak to marketing and create the forms for the event.

It was established that a google doc will be created and shared with the rest of the council.

Motion to move into New Business Item C.
Moved by HSS Rep, seconded by VP of Finance.
No opposed. No abstentions. Motion passed.

c. Phone Bank for Undocumented Students (Discussion/Action Item) – VP of External Affairs and LCA Rep

The council will discuss and possibly take action on the creation of a phone bank to support DACA and our Undocumented Students.

VP of External Affairs stated that room T-160 is booked 8:30am – 12:30pm, on October 23, 2017 to host the event. He wanted a script to be created and for students to flood call-centers with their concerns. He asked for a list of representatives they wanted to target, based on postal codes.

Senior Rep wanted to stress the importance of publicizing the event. Since the event is to be held in a room
that is difficult to find, a lot of publicity is required to get people to come to the event. She did not feel it was morally right to offer an incentive (such as chips or food) to come to the event. **VP of External Affairs** agreed – no incentive will be provided.

**LCA Rep** will oversee creating the Facebook event.

**VP of External Affairs** told council that he plans to meet with the DRC and other Hispanic organizations to bring attention to this event. He also plans to speak to other ethnic organizations who are interested in offering their support.

**Motion to move into New Business Item D.**
Moved by **VP of Finance**, seconded by **HSS Rep**.
No opposed. No abstentions. Motion passed.

1. **Review of the External Affairs Charter (Informational/Discussion Item) – VP of External Affairs**

   The council will discuss possible changes for the External Affairs Council Charter.

**VP of External Affairs** voiced concern over the charter because it has four assemblies instead of four subcommittees. The current charter requires someone on the board to chair the meeting, but **VP of External Affairs** believed it would be difficult to do so since meetings happen so often.

**VP of Internal Affairs** believed it to be unnecessary to have so many coalitions. She felt that some committees did not need to meet as often as others. **Senior Rep** and **HSS Rep** agreed.

**VP of External Affairs** believed it would be better to hold the committee discussions for the actual meetings. Currently, the way the External Affairs Council meets is already structured in a way that could discuss all the topics mentioned in the charter. He felt that the extra meetings would be unnecessary. He proposed an alternative – cut most committees and keep the Legislative committee. He believed the Legislative committee should meet at least once a month since policies are always changing and it might be beneficial for the student body.

**VP of Internal Affairs** suggested that the assemblies should all be compiled into one big assembly to promote student outreach. Currently, two minutes of public comments at meetings is not enough time to warrant a response or give the public an effective method of communicating to the Board of Directors. One assembly to handle all the student concerns and issues would be easier.

**VP of Finance** believed it would be helpful to have some committees meet on a rolling basis depending on what is happening outside of campus. Committees could meet because of state policies and regulations being passed.

**Senior Rep** suggested to merge some of the committees that were relevant to one another. **VP of External Affairs** suggested that the Legislative/Research committee should be meeting at least once a month because policies are always changing so the committee is always relevant.

**Motion to move into New Business Item E.**
Moved by **Senior Rep**, seconded by **VP of Finance**.
No opposed. No abstentions. Motion passed.

2. **CSSA Sonoma Strategy and Priorities (Informational Item)**

   The council will discuss the priorities, strategies, and issues to be brought forth to the CSSA Board of Directors and Committees.

**VP of External Affairs** stated that there is no more Sonoma CSSA due to the wildfires in the area.

**Senior Rep** asked for more clarification on volunteer opportunities for Sonoma. **VP of External Affairs**
informed the council of some businesses and organizations that are helping rescuers and victims. He also mentioned the efforts of some of the Greek Life in those areas offering their assistance.

**VP of Internal Affairs** tasked with reaching out to the Greek Council President to discuss any opportunities for the student body to help.

X. Adjournment

  Motion to adjourn meeting at 10:54am.
  Moved by HSS Rep, seconded by VP of Finance.
  No opposed. No abstentions. Motion passed.
  Meeting adjourned.

Approved by: Gabriel Risk Martins

Respectfully submitted by: Ian Ilano