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Posted Time: _____

**Associated Students Inc.
San Francisco State University
Facilities & Services Council
Minutes
October 30th, 2017**

Chair, **Auggie Melendez**, has called a meeting of the **Facilities & Services** on **Monday, October 30th, 2017 at 12:00 PM – 2:00 PM in Delmy Rodriguez (T-152) in the Cesar Chavez Student Center.**

I. Call to Order

Meeting called to order at 12:11PM

II. Roll Call

AS President - Present

VP of Finance - Present

VP of University Affairs -Present

Athletics Rep - Present

Education Rep - Excused

III. Approval of Agenda

Motion to approve the agenda for October 30th, 2017

Moved by VP of Finance, Seconded by Athletics Rep

No Opposed. No Abstentions. Motion Passed.

IV. Approval of Minutes

Motion to approve the minutes for October 16th, 2017

Moved by VP of Finance, Seconded by VP of University Affairs

No Opposed. No abstentions. Motion Passed.

V. Reports. Please submit literature to Chair when meeting begins.

None

VI. Public Comment (2 minutes each). Must pertain to jurisdiction of Board. Please observe proper decorum. The board is not required to respond.

No Public Comment.

VII. Closed Session Pursuant to Education Code 89307 of the California Code for the purpose of to consider the appointment, employment, and evaluation of performance, discipline, or dismissal of an employee.

No Closed Session

VIII. Old Business

a. Space Assessment of the Cesar Chavez Student Center (Discussion Item)

The Facilities & Services Council will discuss the space assessment of the CCSC.

Motion to move into Item a Space Assessment of the Cesar Chavez Student Center

Moved by Finance, Seconded by Athletics

No Opposed. No Abstentions. Motion Passed

BOARD OF DIRECTORS

AEDFO has asked the Marketing Department to give them an inventory of the upper floor of the pyramid by
1650 Holloway Ave | Cesar Chavez Student Center | M-102 | S.F. CA 94132
w: asi.sfsu.edu | p: 415.338.2321 | f: 415.338.0522

November 10th. Since the Marketing teams are no longer in that space, they need to figure out what items are AS. December 1st is the deadline to get the lobby area cleaned up. Bring a company in January to do an assessment of the space so catering can still be able to use the space when transporting for events. VPFS talked about bringing a full idea to the board to move the AS board office to the top floors of the pyramid. AS President said to focus on the student lobby before the top floors. AS President also thought it would be a good idea to ask the student orgs at the next student org assembly on what they want to see from the space. It would difficult for future board members of AS that have a disability to be accessible to them. VP of Finance thought it would be hard to use the top floor as a work place area. VP of University Affairs talked to members of the Marketing team that said it was a hard place to be in because of the lack ventilation in the area. VPFS will work with the AEDFO to come up with a proposal to present to the board.

b. Facilities and Services Council Charter recap (Discussion Item)

The Facilities & Services Council will recap on the charter and propose any changes.

Motion to move into item b. Facilities and Services Council Charter recap

Moved by AS President, seconded by VP of Finance

No Opposed, No abstentions. Motion Passed.

VPFS looked over the charter with the AEDFO and believed that there were specific names listed in the charter that should be removed. He also thought of removing some sections like "limitations". VPFS will send out a finalized charter to the council and will present it at the next Board meeting.

IX. New Business

No New Business

X. Adjournment

Motion to adjourn meeting at 12:31PM

Moved by Athletics Rep, seconded by VP of Finance

No opposed. No abstentions. Motion passed.

Meeting adjourned.

Approved by: Auggie Melendez



Respectfully submitted by: Chrysalyn Morehead-Tucker

