Chair, Janet Lopez, has called a meeting of the University Affairs Council on Monday, September 25, at 12pm - 2pm in Delmy Rodriguez (T-152) in the Cesar Chavez Student Center.

I. Call to Order
Meeting called to order at 12:14pm

II. Roll Call
Sophomore Rep - Present
Junior Rep - Excused
Science & Engineering Rep - Excused
Liberal & Creative Arts Rep - Present
Education Rep - Present
Ethnic Studies Rep - Present
Athletic Rep - Present
RHA Rep - Unexcused
Business Rep - Present

III. Approval of Agenda
Motion to approve the agenda for September 25, 2017.
No opposed. No abstentions. Motion passed.

IV. Approval of Minutes
No Minutes to approve

V. Announcements (2 minutes each). Please submit literature to Chair when meeting begins.
No Announcements

VI. Public Comment (2 minutes each). Must pertain to jurisdiction of Board. Please observe proper decorum. The board is not required to respond.
No Public Comment

VII. Closed Session Pursuant to Education Code 89307 of the California Code for the purpose of to consider the appointment, employment, and evaluation of performance, discipline, or dismissal of an employee.
No Closed Session

VIII. Old Business
No Old Business

IX. New Business
a. Vice Chair Appointment (Informational Item)
The University Affairs Council will discuss the Vice Chair Appointment.

Motion to move into item a. Vice Chair Appointment.

Moved by Ethnic Studies Rep, Seconded by Athletics Rep
No Opposed. No Abstentions. Motion Passed

VP of University Affairs explained the responsibilities of the what the Vice chair. Vice chair has the responsibility to chair the meetings if the chair is unable to meet the meeting and to assist with assemblies. She will send out a detailed document with all the information about vice chair to all council members.

Motion to exit out of item a. and move into item b. University Affairs Goals
Moved by Ethnic Studies Rep, Seconded by Athletics Rep
No Opposed. No Abstentions. Motion Passed

b. UA Council Goals (Information and Discussion Item)
The University Affairs Council will discuss its goals and strategies for the 2017-2018 term.

Sophomore Rep stated she would like to see more students getting involved on campus. Education rep said she wants to help support student organizations with what they need. Athletics Rep stated she wants to promote athletic events on campus to increase student outcome. Liberal & Creative Arts Rep stated she wants to work on fixing impacted classes and helping with mental health. VP of University Affairs said she wants to spread more awareness of the mental health resources on campus and how to get students connected with the university. Ethnic Studies Rep said she would like to establish class and college assemblies into the election code. She also would like to work more with Social Justice and Equity council. Business Rep said she would like to hold panels for students and faculty to hear their opinion on what they want from the university. Athletics Rep recommended to have a resources for undergraduates wanting to go into graduate school.

Motion to exit out of item b. and move into item c. College & Class Recruitment Strategy
Moved by Athletics Rep, Seconded, by Liberal & Creative Arts Rep.
No opposed. No Abstentions. Motion Passed.

c. College & Class Reps Recruitment Strategy (Discussion Item)
The University Affairs Council will discuss strategies for recruitment and outreach to both students and deans

VP of University Affairs stated that assemblies meetings could be held in certain spaces around campus, not just Jack Adams Hall. VP of University Affairs suggested to have a lunch or meet and greet with all of the college deans to help the council get to know all of the deans. Ethnic Studies Rep suggested an idea with inviting associate deans to the team your representative event

Motion to exit out of item c and move into item d. Report Back System
Moved by Athletics Rep, Seconded by Education Rep
No Opposed. No Abstentions. Motion Passed

d. Report Back System (Discussion Item)
The University Affairs Council will discuss a report back system of all assemblies

VP of University Affairs wanted to establish a reporting system for all the assemblies. Ethnic Studies Rep suggested putting it on the agenda. Education Rep suggested adding it into announcements.

Junior rep entered at 12:37PM

VP of University Affairs suggested having a continuous reports agenda item.

Motion to exit item d. and move into item e. Student Org Assembly
Moved by Sophomore Rep, Seconded by Junior Rep
No Opposed. No abstentions. motion Passed.
c. Student Org Assembly (Information, Discussion, and Action Item)

The University Affairs Council will discuss and possibly take action on the dates of the Student Org Assembly for Fall semester

VP of University Affairs has a date reserved for the town hall are Tuesday, October 3rd. VP UA asked for recommended times to have the town hall. Ethnic Studies Rep suggested to have a social media contact page to be able to communicate with the student organizations. She also suggested the have the college’s social media page promote assemblies. Education Rep recommended having the assembly from 12PM to 2PM.

Motion to hold the student org assembly to be held on October 3rd, 2017 from 12-2PM.
Moved by Ethnic Studies Rep, Seconded by Athletics Rep

VP of University Affairs said she will not be able to attend the assembly due to her class schedule, so she needs to appoint someone to facilitate the assembly.

No Opposed. No abstentions. Motion Passed

Motion to find a designee to chair the Student Organization Assembly.
Moved by Athletics Rep, Seconded by Education Rep.
No Opposed. No Abstentions. Motion Passed

Education Rep volunteered to assist with the assembly. Junior Rep also said she could help with leading the assembly.

Motion to have Education Rep and Junior Rep facilitating the Student Org Assembly.
Moved by Athletics Rep, Seconded by Ethnic Studies Rep
No Opposed. No abstentions. Motion Passed.

Taqueria Girasol and Nizario’s Pizza are the possible vendors to have cater the first assembly. November 7th, November 29th, and October 23rd are the reserved dates for the student org assemblies. Times have not been established yet.

Motion to exit item e. and move into item f. University Affairs Charter
Moved by Athletics Rep, Seconded by Junior Rep.
No Opposed. No Abstentions. Motion Passed.

f. University Affairs Charter (Informational and Discussion Item)

The University Affairs Council will discuss updating the University Affairs Council Charter

VP of University Affairs said she will start a google doc to have council members add suggestions to revise the charter. She will also send out the current charter to all council members via email.

X. Adjournment

Motion to adjourn meeting at 1:11pm.
Moved by Athletics, seconded by Education Rep.
No opposed. No abstentions. Motion passed.
Meeting adjourned.

Approved by: Janet Lopez
Respectfully submitted by: Chrysalyx Morehead-Tucker