Chair, Nathan Jones, has called a meeting of the Finance Committee on November 14th, 2017 at 2:00 pm in Delmy Rodriguez (T-152) in the Cesar Chavez Student Center.

I. Call to Order
Meeting called to order at 2:13

II. Roll Call
VP of Finance: Present
VP of External: Present
Freshman Rep: Present
Ethnic Studies Rep: Present
Business Rep: Present

III. Approval of Agenda
Motion to approve the agenda for November 14th, 2017
Moved by Freshman Rep, seconded by Business Rep.
No opposed. No abstentions. Motion passed.

Motion to table Old Business Item A. and New Business Item D.
Moved by Freshman Rep, Seconded by Business Rep
No opposed. No abstentions. Motion passed.

Motion to add New Business items d,e,f.
Moved by Business Rep, Seconded by Freshman Rep
No opposed. No abstentions. Motion passed.

IV. Approval of Minutes
None

V. Announcements (2 minutes each). Please submit literature to Chair when meeting begins.
VI. Public Comment (2 minutes each). Must pertain to jurisdiction of Board. Please observe proper decorum. The board is not required to respond.
None.

VII. Closed Session Pursuant to Education Code 89307 of the California Code for the purpose of to consider the appointment, employment, and evaluation of performance, discipline, or dismissal of an employee.
No Closed Session

VIII. Old Business

a. DRC/Ideas/AS Co-Sponsorship
The Committee discussed the DRC/Ideas potential co-sponsorship with ASI. The committee discussed that normally the sponsorships do not go through ASI. They see no problem with funding the snacks. The committee agreed to help co-sponsor the event by recommending to the board to approve the co-sponsorship.

Motion to recommend to the board to approve a Co-sponsorship for DRC/Ideas for their Documentary Special Event.
Moved by VP of External, Seconded by VP of Finance
No opposed. No abstention. Motion passed.

IX. New Business

a. Delta Sigma Theta Sorority Operating Budget and Special Event “Red Velvet Lounge”
Two representatives from Delta Sigma Theta Sorority presented their operating budget and special event budget to the committee. The operating budget would go towards supplies, printing costs, paper, printing, costs flyers, table cloths, banners. They will be handling all printing at the Copy Center and the Library. All office supplies will be purchased at Staples. Table cloths and banners will be ordered from an online website.

Special Event:
The representatives presented their special event budget proposal to the committee. The “Red Velvet Lounge” event will be held the first week of May. The event is projected to be held in the Annex. It is an annual event that is meant to bring the community together and is open to all students. The event highlights students and community members who perform in different arts. There will be singing, dancing, instrument playing. It is equivalent to a talent show. The students choose the winner and the winner is given an award. The catering will be from Devaughn’s Cajun Kitchen, they will provide chicken, fish, yams, mac and cheese, water, juice. They will need a photographer backdrop. Their last Red Velvet Lounge event was in 2009. The committee stated that awards can not be given to a students and that the photographer can not be a student, staff or faculty member either. The committee stated that ASI production can possibly provide the event with a photographer.

Discussion:
The committee discussed the budget for Delta Sigma Theta sorority. They stated that the operating budget is straightforward and ASI productions should be able to work the special event. If the event is held the first week of May then ASI should be able to handle the photography and that would cut the budget by $75.

Motion to approve $300 to Delta Sigma Sorority for their operating budget
Moved by VP of Finance, Seconded by Ethnic Studies Rep
No opposed. No abstentions. Motion passed.

Motion to approve $425 and ASI productions to handle photography for Delta Sigma Sorority’s Special Event
Moved by VP of Finance, Seconded by Ethnic Studies Rep
No opposed. No abstentions. Motion passed.

A representative from National Pan-Hellenic Council presented their proposal to the committee for their Special Event block party. The committee stated that the club is not registered with SAE. The club houses 9 different organizations which come together to put on a block party on December 8th in Gym 100. The DJ is scheduled to play from 7-10pm. The club is asking for money to pay for the DJ, the committee reiterated that the DJ can not be a student, faculty member or staff. The club is also asking for money for the balloon decor, table cloths, flyers, helium tank. The flyers will be printed by an outside vendor. The budget also includes, food, water, chips, pizza, fruit salad which will be provided by natural sensations, pizza nizaros, chips and water from costco. This is the 3rd annual special event but, the 1st time the club is asking ASI for assistant to hold the event. The committee let the club know that they are only allowed to request $500 since it is their first time requesting money from ASI. The club has $35 in their account left over from their last fundraiser event. ASI can potentially handle decorations if the committee approves their budget proposal. The club will find out no later than November 30th if their budget was approved or not.

Discussion:
The committee could not approve National Pan-Hellenic Council’s budget proposal today because the org is not registered with SAE.

c. Lambda Theta Phi Latin Fraternity, Inc - Special Events Proposal Study with Lambdas, Redefining Education Outreach, Brown bagging

Lambda Theta Phi Fraternity did not show to present their budget proposal to the committee. Freshman Rep, Ivy stated that she would contact the org.

d. Audio Engineering Club - Speakers of the Audio Industry

Two representatives from the Audio Engineering Club presented their proposal to the Finance Committee. The club stated that Michael Aczon an entertainment Lawyer would be the guest speaker on 11/29/17. The event is open to all students, no admission needed. The budget includes the performer, speaker, supplies such as pens, paper, insurance, security, room rental, food and beverages. The event has happened before in 2007 and sometime in the 1980’s but, the representatives are not sure why there has been such an inconsistent gap with the event. The Audio Engineering Society is a global society that aims to teach and educate while exploring different aspects of film and entertainment industry. The guest speaker Michael Aczon will address questions students might have later in their career and why it’s important to have an entertainment lawyer. The Finance committee reminded the club that all flyers must have the new ASI logo on them.

Motion to approve $350 to Audio Engineering Club
Moved by Ethnic Studies Rep, Seconded by Business Rep
No opposed. No abstentions. Motion passed.

e. Pacific Islanders’ Club Special Event Budget

Two representatives from the Pacific Islanders’ Club presented their Special Event Budget proposal to the Finance committee. The budget includes performers, speaker, supplies, insurance, security, room rental, food and beverages. The club is requesting $500. Their event will be held on December 14th. Student Life Events Annex 1 from 5-9pm. This will be their 7th annual “Our Seas of Islands” event.

Motion to approve $500 to Pacific Islander’s Club Special Event
Moved by Ethnic Studies Rep, Seconded by Business Rep
No opposed.

Motion to go out of the order of the day to item D. Audio Engineering Club
Moved by, Freshman Rep. Seconded by, Business Rep
No opposed. No abstentions. Motion passed.
Motion to move out of the order of the day to item A. Delta Sigma Theta Sorority Operating Budget and Special Event "Red Velvet Lounge"
Moved by Business Rep, Seconded by VP of External Affairs
No opposed. No abstentions. Motion passed.

f. Nursing Student Association
Two representatives from Nursing Student Association presented their budget proposal to ASI. The Nursing Student Association is asking for the funds for the insurance and staffing. The venue cost came out to be $0.

Motion to go out of the order of the day
Moved by Business Rep, Seconded by Ethnic Studies Rep
No opposed. No abstentions. Motion passed.

g. UGC Moy for Greek Week
Two representatives from UGC presented to the Finance committee. Chris from the United Greek Council explained how last year UGC and ASI were able to come to an understanding that any org not using their money would go to UGC to hold events like Greek Week. Evan UGC’s other representative then stated that ASI is able to create policies and reconstruct them or make exceptions which he believes isn’t fair to other orgs. Evan states the MLU they want to create with ASI will fix these issues. Hong responded to Evan by saying what he said was very rude and since he is no longer on the board he shouldn’t come to the meetings with this type of attitude. She stated that ASI made an exception last year by complying with the MLU for UGC. VP of Finance, Nathan redirected the meeting and Chris from UGC stated that the upcoming Greek Week is expecting 5,137.34 in funding. MLU takes money from greek life orgs that give their behalf to use the funding. Orgs sign off to give permission for UGC to use their money for events like Greek Week. The budget for the MLU is based on the cap for each org. 5,000 was instituted because the school has to authorize any price budgeted over 5,000. This year’s Greek Week will be sometime in early April. UGC would like to create an internal policy to work off of. ASI and Chris from UGC want to draft a procedure that goes through the process to combine org money to combine funds for one event. If one org requests funds they can only use the money for their event unless their is a MLU that provides information that orgs are allowed to combine funds. The committee and UGC members spoke about potentially having two options, to sign the MLU for another year or to create and provide a document that is more long term. Today’s meeting was for history and updating the committee on the MLU.

Motion to go back into the order of the day to Old Business Item A. DRC
Moved by VP of Finance, seconded by Ethnic Studies Rep
No opposed. No abstentions. Motion passed.

Motion to table National Pan-Hellenic Council Special Event and Lambda Theta Phi to next meeting on November 28th
Moved by Ethnic Studies Rep, Seconded by Business Rep
No opposed. No abstentions. Motion passed.

X. Adjournment

  Motion to adjourn meeting at 3:49pm
  Moved by Business Rep, seconded by VP of External .
  No opposed. No abstentions. Motion passed.
  Meeting adjourned.

Approved by: Nathan Jones

Respectfully submitted by: Gabrielle Guerrero