



**Associated Students Inc.  
San Francisco State University  
Board of Directors  
Minutes  
February 14, 2018**

Chair, **Jacqueline Foley**, has called a meeting of the **Board of Directors** on **Wednesday, February 14th, 2018** at **2:00pm – 4:00pm** in **T-152** in the **Cesar Chavez Student Center**.

**I. Call to Order**

Meeting called to order at 2:14pm

**II. Roll Call**

Please refer to the roll call sheet.

**III. Approval of Agenda**

**Motion to approve the agenda for February 14th, 2018.**

**Moved by VP of Facilities & Services, seconded by Junior Rep**

**Motion to change New Item C. to University Affairs Council Membership Approval**

**Moved by VP of University Affairs, second by Business Rep**

**No opposed. No abstentions. Motion Passed.**

**Motion to Table Old Business Item a. , New Business Item e. , and New Business Item g.**

**Moved by VP of External, seconded by Corporate Secretary.**

**Motion to Amend to previous motion to say “to next meeting”.**

**Moved by VP of Internal Affairs, seconded by VP of External Affairs**

**No opposed. No abstentions. Motion Passed**

**No opposed. No abstentions. Motion Passed.**

**Motion to add New Business Item i. Facilities & Services Council Membership Approval**

**Moved by VP of Facilities & Services, seconded by Science & Engineering Rep**

**No opposed. No abstentions. Motion Passed**

**No opposed. No abstentions. Motion passed.**

**IV. Approval of Minutes**

**No minutes to approve.**

**V. Reports**

**President** -- Reminder read the update emails to keep up with what's going on in the University. She also shared an inspirational quote from Alicia Garza to uplift the Board.

**VP of Internal Affairs** -- Approved the Internal. And Womens day event will be coming up. Board restructuring is still being worked on. Working on restructuring the Internal affairs charter to include an environmental assembly.

**BOARD OF DIRECTORS**

**1650 Holloway Ave, | Cesar Chavez Student Center | M-102 | S.F., CA 94132**

**w: asi.sfsu.edu | p: 415.338.2321 | f: 415.338.0522**

March 26 will start the election campaign. Staff structure is still being worked on. Staff structure will meet tomorrow 12-2pm.

**VP of External Affairs** – He invited the Board to CHESS on March 11th. Working on mayor elections in the week of April 23rd. CSSA is happening this coming weekend to discuss tuition increase. Interview student trustees and asked board for input.

*LCA Rep entered at 2:25pm*

**VP of University Affairs** – Sent email to update on committee and council memberships

**VP of Finance** – Will go over the items on the agenda

**VP of Facilities & Services** – the pyramid proposal is currently being worked on. Inventory is being done and time has taken longer than expected. The signage task is still working on and asked for external resource to consider redesigning.

**Corporate Secretary** – No report

**Chief Justice** - Elections packet is done and will be discussed.

**Faculty Representative** - Meetings to tackle the tuition

**Student Trust Officer** – No report

**Interim Executive Director** – Thanked Chief Justice and President for their work at the College of Ethnic Studies Co-Sponsorship Dinner this past Sunday.

**VP for Student Affairs & Enrollment Management** – No reports

**VP Assistant** - Reminded the Board that all documents must be sent as PDF format. Also reminded the Board regular meetings are considered 7 days before the meeting date and to make sure agendas are sent out during regular meeting deadlines.

**VI. Announcements** (2 minutes each). Please submit literature to Chair when meeting begins.

**Business Rep** - March 2nd 12-1pm

**Science & Engineering Rep** - Pi day event on March 13th, Hackathon event will be coming up, and graduation ceremony for the College of Science & Engineering will be on May 2nd.

**Freshman Rep** - fire occurred in the Centennial building has event some of the student social justice orgs that are affected by the sprinkler system. VPASEM said that spaces in the Student Services Building are offered space for the orgs during this time.

**VII. Public Comment** (2 minutes each). Must pertain to jurisdiction of Board. Please observe proper decorum. The board is not required to respond.

*VP of Facilities & Services exited 2:37pm*

President Wong said search committee meetings are happening and asked students to come to voice student input. Chris Credal, IED for First year, introduced himself and shared what he does under AS. Asked for student help for orientation leaders. Applications are up on Orgsync. Deadline is April 1st.

*VP of Facilities & Services entered at 2:39pm*

**VIII. Closed Session Pursuant to Education Code 89307 of the California Code for the purpose of to consider the appointment, employment, and evaluation of performance, discipline, or dismissal of an employee.**  
No Closed Session.

**IX. Old Business**

**a. AS Bylaws (Discussion/Action Item) (5 mins) - AS President**

*The Board of Directors discuss and possibly take action on the updated AS Bylaws.*

-Tabled to next meeting-

**b. Elections Packet (Discussion/Action Item) (10 mins) - Chief Justice/Elections Commissioner**

*The Board of Directors will discuss and possibly take action on the AS Elections Packet.*

**Motion to approve the elections packet for 2018**

**Moved by Chief Justice . seconded by Corporate Secretary.**

Election Commissioner gave a timeline for the upcoming AS elections. Filing period ends March 2nd. March 12th is the section qualification check. Campaign period starts right after spring break. Monday April 2nd is that last day to withdraw. Agency form and endorsements are due on April 6th.

**VP of Internal Affairs** - asked if there is a code and the Job descriptions Elections commissioner said the job descriptions are on a separate packet. **IED** said there is no job descriptions in this packet. **VP of Internal** asked for timeline for grievance policy. Chief Justice said it will be done in the next 3 weeks. **IED** said the bylaws need to be approved by the time of the election.

**Campus Rec Rep**- what would the date for campus officials. IED says the timeline is the bylaws and the election packet doesn't need to state that.

**RHA Rep**- asked to correct Residential Hall Association to Residential Housing Association

*VP of External Affairs exited at 2:55pm*

**IED** asked **VPSAEM** if the one week period for grade checks would be enough time. **VPSAEM** said 't checking grades doesn't take long.

**Faculty Rep** -wants to know why the ballots are counted everyday. President states the process to try this one time this year. **IED** said this was a reaction to what happen during last years elections.

**ED of Marketing & Communications** - Election Commissioner doesn't have access to the votes. Only two people have access because of the access to private information.

*VP of Internal Affairs exited 3:02pm*

**VPSAEM**- asked to clarify the official permission to check grades.

**Freshman Rep** -asked how was the election updates done last year. **ED of Marketing & Communications** shared it was updated on social media and board postings. Freshman rep suggested to broadcast projected votes than have live updates.

**Motion to call the question to end discussion.**

**Moved by VP of External Affairs, seconded VP Finance**

**1 opposed (VP of University Affairs) . 5 abstentions (VP of Internal Affairs, HSS Rep, SHAC Rep, Faculty Rep, and Sophomore Rep). LCA Rep seeks reconciliation. Motion Fails.**

*Corporate Secretary exited 3:11pm*

Elections Commissioner- clarify that you must pay dues to be a voting member of the board.

**Ethnic Studies Rep-** asked how is the board going to prevent voting issues in writing. **IED** said it won't happening and it shouldn't have happened.

**VP of University Affairs** -asked for clarification about grade check and conflict check. **VPSAEM** said it is regards of probation.

*VP of External Affairs entered 2:57pm*

**IED** states the College of Extended Learning students and foreign exchange students are not eligible to run, due to these category of students do not pay student dues.

*Corporate Secretary entered 3:18pm*

**Motion to call the question to end discussion.**

**Moved by VP of Finance, second Science & Engineering Rep**

Changes include 48 hour updates, grammer changes,

**No opposed. 5 Abstentions (VP of Internal Affairs, Faculty Rep, Student Trust Officer, Ethnic Studies Rep, Freshman Rep). Motion Carries.**

Elections Commissioner said that additions can be made to the elections packet but can't be edited..

*Science & Engineering Rep extied 3:24pm*

**All opposed. No abstentions. Motion Fails.**

**Motion to change "Inauguration" to "Inauguration ceremony" in the election timeline**

**Moved by Faculty Rep, seconded by VP of Internal Affairs**

**1 opposed. 1 abstentions. Motion Carries**

**Motion to one ballot counting report every 48 hours instead every day**

**Moved by VP of Internal Affairs, seconded by Faculty Rep.**

**No opposed. No abstentions. Motion Passed.**

**Motion to have results available April 14th in election timeline.**

**Moved by VP of External Affairs, seconded by VP of Internal Affairs**

**No opposed. No abstentions. Motion Passed.**

**c. Student Organization Funding Approval Process (Discussion/Action Item) (5 mins) - VP of Finance/Finance Committee**

*Recommended by the Finance Committee, the Board of Directors will review, discuss, and take action a new approval process for student organization funding proposals.*

*Chief Justice exited 3:30pm*

**Move to approve the Student Organization Funding Process**  
**Moved by VP of Finance , seconded by Corporate Secretary**

*LCA Rep Exited 3:31pm*

VP of Finance discussed changes made to the final draft of the proposal that was provided in the documents.

**No opposed. No abstentions. Motion Passed.**

**X. New Business**

**a. Child Care Center Board Resolution (Action Item) (5 mins) - AS President**

*The Board of Directors will discuss and take action on approving the new resolution for the AS Early Childhood Education Center.*

**Motion to approve the new resolution for the AS Early Childhood Education Center**  
**Moved by Finance , seconded by Secretary.**

IED states the day the fires closed campus and asked for funding on the day.

**No opposed. 2 abstentions (VP of Internal Affairs and Student Trust). Motion Carries.**

**b. Student Organization Funding Requests (Action Item) (5 mins) - VP of Finance**

*The Board of Directors will discuss and possibly take action on the Student Organization Funding requests - recommendations from the Finance Committee*

**Motion to approve \$17,700 from the Student Organization Funding Budget for the following student organizations: Society of Women Engineers, Alpha Phi Omega, improving Dreams, Equity, Access & Success (IDEAS), Student Council of Intertribal Nations (SKINS), Health Education Student Association (HESA), Animation Society, Pre-physician Assistant Society, and Black Student Union.**

**Moved by VP of Finance, seconded by Ethnic Studies Rep.**

**No opposed. 5 abstentions (VP of Internal Affairs, VP of University Affairs, Freshman Rep, LCA Rep, and Student Trust Officer). Motion Carries.**

*Total Funded: \$17,700*

*Student Org Funding Allowance Remaining Balance: \$54,951*

*Year-End Celebrations Allowance: None*

*Year-End Celebrations Remaining Balance: \$20,000*

**c. University Affairs Council Charter (Discussion/Action Item) (3 mins) - VP of University Affairs**

*The Board of Directors will discuss and possibly take action on a updated charter for the University Affairs Council Charter.*

**Motion to table New Business Item c. indefinitely.**

**Moved by VP of Finance, seconded by Corporate Secretary**

**No opposed. No abstentions. Motion Passed.**

**d. 2018-2019 AS Budget Timeline (Discussion/Action Item) (5 mins) - VP Finance**

*The Board of Directors will discuss and take action on the timeline for the 2018 - 2019 Associated Students Budget Approval.*

**Motion to approve the 2018-2019 Budget Timeline**

**Moved by VP of Finance, seconded by Business Rep**

**VP of Finance** went over the timeline that was presented in the documents.

**No opposed. No abstentions Motion Passed.**

**e. New AS Scholarship Funding (Discussion/Action Item) (5 mins) - VP Finance/Finance Committee**

*Recommended by the Finance Committee, the Board of Directors will discuss and take action on approving a new AS scholarship to be implemented in the 2018 - 2019 AS Budget.*

**VP of Finance** said that the Executive Committee has discussed creating a new scholarship in the name of the former Dean of the College of Ethnic Studies, Kenneth Monteiro. The Finance committee said the preliminaries of the scholarship should be tasked to another committee, like the External Council. Funding would be considered. President suggested giving money to scholarship in the name of Dean Monterio. **Faculty Rep** suggested opening it to students that exemplifies the characteristics like Kenneth Monteiro.

**VP of External Affairs** - said it would be confusing tasking it to two different committees and councils. He suggested keeping it in one committee. **VP of University Affairs** asked to clarify the benefits of keeping the scholarship in AS than giving the College the money. **VP of Finance** said that it would reach more students if its under AS. **Ethnic Studies Rep** said that if the scholarship went to the college, it would still be open up to the college. **VP of External Affairs** said that it could be bias if it was given to the College of Ethnic Studies. **Freshman Rep** agrees it would make sense to give the college of ethnic studies. He suggested creating a partnership with Ethnic Studies.

**VP of Finance** said that if the scholarship is given to the college, it wouldn't be an AS scholarship. He also emphasized that the scholarship is about Kenneth Monteiro.

**VP of University Affairs** - she said it would be a scholarship for ethnic studies students

**Freshman Rep**- asked if i could be a partnership with the College of Ethnic Studies. Faculty Rep

*LCA Rep exited at 3:57*

*Sophomore Rep exited at 3:57*

President Wong- gave suggestions on what specification of the scholarship details entail.

*Science & Engineering Rep exited at 3:58pm*

*Athletics Rep exited at 3:58pm*

**Motion to approve the an AS funded Scholarship in Kenneth Monteiro name.**

**Moved by Ethnic Studies Rep , seconded by VP of Finance**

**No opposed. No abstentions. Motion Passed.**

*VP of External Affairs exited at 4:00pm*

*VP of Internal Affairs exited at 4:00pm*

**f. Hiring Process of Executive Director/ED Timeline (Discussion Item) (5-10 mins) - VP Internal/AS President**

*The Board of Directors will discuss and possibly take action on the hiring process/policy of Executive Director and timeline.*

*-Tabled to next meeting-*

**g. Education Representative Vacancy Opening (Informational Item) (5 mins) - AS President**

*The Board of Directors will discuss the re-opening of the Education Representative Vacancy.*

**President** discussed the opening for the Education Rep position due to the previous member resigned due to personal matters.

**h. Associated Students President Board Appointment Policy (Discussion/Action Item) (5 mins) - AS President**

*The Board of Directors will discuss and possibly take action on the Associated Students President Board Appointment Policy.*

*-Tabled to next meeting-*

**i. Facilities & Services Council Membership Approval (Action Item) - VP of Facilities & Services**

*The Board of Directors will take action on approving the Facilities & Services Council Membership*

**Motion to approve the membership of Facilities and Services Council to be AS President, VP of University Affairs, Athletics Rep, Junior Rep, and Sophomore Rep.**

**Moved by VP of Finance, seconded by Corporate Secretary.**

**No opposed. No abstentions. Motion Passed.**

**XI. Adjournment**

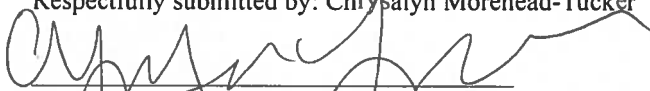
**Motion to adjourn meeting at 4:01Pm**

**Moved by VP of Facilities & Services, seconded by VP of Finance.**

**No opposed. No abstentions. Motion passed.**

**Meeting adjourned.**

Respectfully submitted by: Chrysalyn Morehead-Tucker



Approved by: Chloe Campbell

