Chair, Juan Carlos Hernandez, has called a meeting of the Board of Directors on Wednesday, July 11th, 2018 at 2:00 pm – 4:00 pm in Jack Adams Hall (JAH) in the Cesar Chavez Student Center.

I. Call to Order
Meeting called to order at 2:06 pm.

II. Roll Call
Please refer to the roll call sheet.

III. Approval of Agenda
Motion to approve the agenda for July 11th, 2018.
No opposed. Two abstentions (VP of Finance and VP of Facilities & Services). Motion passed.

IV. Approval of Minutes
No minutes to approve

V. Reports
President – Waiting on the Marketing & Communications staff to begin putting in applications on the AS website, waiting for the paper to give to VPSAEM to give them out to students. Received letters of intent for Corporate Secretary. Receiving student letters for appointment positions.

VP of Internal Affairs – Sent out an email to everyone on the ED Hiring Committee. Personnel meetings still need to still be announced for the Fall semester. She mentioned how the agenda for today’s meeting was posted late.

VP of External Affairs – The External Affairs Council meeting is tomorrow. CSSA meeting is in September 22nd – 23rd in Chico State.

VP of University Affairs – Sending out a doodle for whoever wants to get to be in the University Affairs Council

VP of Finance – Mentioned that the first Finance Committee meeting took place today and it was very productive

VP of Facilities & Services – met with Pam Su, Director of Campus Recreation, and the Campus Rec Rep will be the chair of their meetings. This will be sent out later. If anyone is interested give her an email. The Facilities & Services meeting was today and there are goals that can be stated to the Board upon request.

Corporate Secretary – No report

VP for Student Affairs & Enrollment Management – No report

Student Trust Officer – No report

Interim Executive Director – Hired four new full-time employees to ECEC Productions Project Rebound, and ROMC Director. There will be a report from the Internal Affairs Committee. The Summer Food Pantry has started. From 12:00 pm – 1:30 pm there will be food provided for at least 50 people. A new social media page has been launched for the Farmer’s Market.
BOD Admin Support — No report

Junior Rep questioned the deadline for the Corporate Secretary and why the deadline was extended.

VI. Announcements (2 minutes each). Please submit literature to Chair when meeting begins. Freshman Rep mentioned the Black Unity Center and hiring a new director. The decision is eventually going to fall on the Board. He wanted to make the board aware of the situation and possibly proposing a special meeting.

VII. Public Comment (2 minutes each). Must pertain to jurisdiction of Board. Please observe proper decorum. The board is not required to respond. Celia LoBuono González talked about how she will be around to show her support for the Board. She mentioned that it is a really critical time to understand all of the policies and laws that pertain to the Board.

A staff member from Project Connect talked about how there are certain positions of calling for a special meeting. Calling a special meeting for this one is not urgent and violates the Gloria Romero act.

VIII. Closed Session Pursuant to Education Code 89307 of the California Code for the purpose of to consider the appointment, employment, and evaluation of performance, discipline, or dismissal of an employee. No Closed Session

IX. Old Business
No Old Business

X. New Business
a. CSSA Voting Alternate (Action Item) – VP of External Affairs

Per the bylaws, the Board will approve the appointment of the alternate voting representative to the California State Student Association.

VP of External Affairs mentioned how he is required to find an alternate to CSSA. He tasked this to VP of Finance.

Move to approve VP of Finance as CSSA alternate designee. Moved by Freshman Rep, seconded by Education Rep. No opposed. Four abstentions (VP of Internal Affairs, VP of Finance, VP of Facilities & Services, Freshman Rep.) Motion approved.

b. Mobile Device/Social Media Concerns with AS/Board Members Liability (Discussion Item) – VP of External Affairs

Any discussions of the AS matters including scheduling meetings outside of the infrastructure of AS may create Board member liability and subject devices and social media accounts to subpoena. A proposal to provide solutions that preserve AS control and transparency of AS Business will be discussed.

VP of External Affairs discussed about the social media concerns. He talked about how communication can remain public for AS business by using other systems such as Google Hangouts. This will allow all public business to be available. This would be used by using Google Suites. VP of Facilities & Services brought up that AS had switched to use to Microsoft. She is concerned about the cost of using this social media platform. She stated her confusion about the necessity for it. Freshman Rep stated that the issue is more of a social issue. He agreed that there should be some sort of advisory. He felt that the matters that were being discussed in the current social media platform being used were not relevant to AS business. He said it was the interaction of the Board itself. Science & Engineering Rep said that the use of the current social media platform is only for fast interactions and not official AS business. Because of this, she said it’s not
necessary to move to Google. Freshman Rep said that there should be some written language for this item. He feels that as a Board does a great job using email to discuss business items but GroupMe is only for fast interaction. Horace Montgomery, Interim Executive Director, stated GroupMe is not official AS business and cannot be regulated. The issue is more about conduct. He said that since not everyone on AS is not on GroupMe so it is not official AS business. Nate said that the issue of conduct could happen on any platform. He supported the idea that VP of External Affairs is recommending used Google because if conduct happens then it can actually be recorded instead of giving personal devices to show conduct.

Freshman Rep left 2:49 pm.

VP of External Affairs mentioned that Google needs to be used to me more transparent and given to the public.

VP of Facilities & Services left 2:51 pm.
Freshman Rep entered 2:51 pm

c. National Student Leadership Diversity Conference (Discussion Item) – VP of External Affairs
Discussion to sponsor National Student Leadership Diversity Conference February 8th – 9th, 2018.

VP of External Affairs entered 2:51 pm.

VP of External Affairs discussed the National Student Leadership Conference has a conference February 8th – 9th and they have asked AS to sponsor the event. They will be providing all of the food and beverages and there will be forty free spots for students. VP of Facilities & Services recommended to the Facilities & Services Council discuss this issue so that Alejandro Rios, AED of Facilities & Operations can reserve space and also have staff pay and have people managing the building. Student Trust Officer asked if it would be a video conference. VP of External Affairs confirmed that this would be a conference where people can come in. It is estimated to have 160 students from the western United States to come in. Student Trust Officer recommended to have some type of preliminary planning. Science & Engineering Rep said that this can be very beneficial to SFSU students. She wanted to have the Facilities & Services Council collaborate with the Finance Committee to look into the cost of hiring staff and using certain facilities.

Move to task this to the Facilities & Services Council and Finance Committee.
Moved by VP of Finance, Seconded by VP of Facilities & Services.
No opposed. No abstained. Motion passed.

d. 2017/2018 Fiscal Year 2nd Quarter Report (Action Item) – VP of Finance
The Board of Directors will discuss and review the 2nd quarter report for the 2017/2018 fiscal year, a recommendation from the Finance Committee.

VP of Finance presented the second quarter revenue. It was $8.723 million at 45% which is a little bit under what is estimated. The net student center fee which is 3.607 is at $3 million. The net student center fee doesn’t go in until next March or April. Only at 31% for expenses for the second quarter.

Move to approve the 2017/2018 Fiscal Year 2nd Quarter Report.

Interim Executive Director said that this information is necessary for the organization to prosper.

No opposed. One abstention (Student Trust Officer), Motion passed.
e. **2017/2018 Fiscal Year 3rd Quarter Report (Action Item) – VP of Finance**

_The Board of Directors will discuss and review the 3rd quarter report for the 2017/2018 fiscal year, a recommendation from the Finance Committee._

AS is only at 53% of the budget spent when it should be at 75%. The check would be seen more in the fourth quarter. The quarter expenses are at 53% at the end of the third quarter. There is revenue by detail that can be seen.

**Move to approve the 2017/2018 Fiscal Year 2nd Quarter Report.**
Moved VP of Finance, seconded by VP of Facilities & Services.
No opposed. One abstention (Student Trust Officer) Motion passed.

XII. Adjournment

Motion to adjourn meeting at 3:03 pm

*Freshman Rep* discussed the urgency to have a special meeting for the Black Unity Center. *VP of Facilities & Services* asked to have written language and also have an emergency meeting.  
*Freshman Rep* also stated that some of the items on the meeting are worthy of closed session.

No opposed. No abstentions. Motion passed.  
Meeting adjourned.

Respectfully submitted by: Johanna Supnet

Approved by: Zena Khesbak