Chair, Juan Carlos Hernandez, has called a meeting of the Board of Directors on Wednesday, September 5th, 2018 at 1:00 pm – 2:00 pm in Delmy Rodriguez (T-152) in the Cesar Chavez Student Center.

I. Call to Order
Meeting called to order at 1:06 pm.

II. Roll Call
Please refer to the roll call sheet.

III. Approval of Agenda
Motion to approve the agenda for
Moved by VP of External, seconded by LCA Rep.
No opposed. No abstentions. Motion passed.

IV. Approval of Minutes
No minutes to approve

V. Reports
President – Some Board members are trying to figure out schedules for school. VP of Finance went in place of Senate meeting for him. A couple other appointments for the applications and has mass emailed all the applications to the Board. Him and VP of Finance made a folder within the governance drive to organize the applications. Ethnic Studies Rep suggested that there be a different method for reviewing the resumes to make it a process of elimination. VP of Facilities & Services stated that the appointments policy needs to be approved first and the Executive Committee will bring recommendations to the board instead of just the President.

VP of Internal Affairs – There will be a special meeting for personnel this Friday. She is changing the date for Internal Affairs to Tuesdays starting at 1:30 pm because the ED Search Committee.

VP of External Affairs – CSSA Plenary at Chico State is coming up. If anyone wants to go they need to let him know today. Voter registration fair scheduled from the September 25th, and 26th, 2018.

VP of University Affairs – Vacant

VP of Finance – He emphasized how important it is to bring as many Board members as possible. He recommended to have board to participate. The Budget Director will be meeting with him soon to have an update about the budget.

VP of Facilities & Services – She met with ERC and students at large will have sustainability meetings off weeks of Facilities & Services meetings. There was a presentation with the Marketing & Communications department about signage and the presentation will be coming from Myra Saldana, AED of Marketing & Communication, where there will be a priority list created from the recommendation from the board. There are updates about the food pantry where there will be a presentation to the UCorp Board requesting funding on Monday, September 17th, 2018 from 3:00 pm – 4:00 pm at 153 L of the UCorp offices. She requested that any board members that are interested to participate to attend the meeting.

Corporate Secretary – The Audit Committee will meet either October 4th or 5th, 2018. She mentioned that
the Attendance Policy count beginning from August 22nd, 2018 and will be strictly enforced. Anyone who plans to be absent for Board meetings must let her know 24 hours in advance. In regard to specific committees, the chair of the committee will be the one deciding if one is excused or not. Freshman Rep asked if university committees would count. Corporate Secretary mentioned that all Board members must sit on at least two AS committees and at least one university committee. Edina Bajraktarevic, AED of Business Admin & Finance, requested for the Executive staff could get a list of who is joining what board members of who is taking what and have the board figure out what committees are a bigger priority.

VP for Student Affairs & Enrollment Management – She addressed that under Title 9 that students who are pregnant, parenting, or nursing are not to be discriminated against because AS has received complaints that discrimination toward people of these categories are taking place. Employers need to be accommodated for these situations. She also reminded everyone that there is a wide range of gender identities and students shouldn’t have to provide an ID to be called a preferred name or gender. Students may use the bathroom of the gender that they identify as. Education Rep expressed her concerns with this. VPSAEM clarified that it is important to be gender inclusive. Freshman Rep stated that asked if there will be any resources for those who are concerned with those who take advantage of the gender-neutral bathrooms. She stated that gender inclusive bathrooms are to be a single restroom that can be locked. VP of Finance asked how gender-neutral rooms work with dorms. VPSAEM stated that the same rules apply. Erwin Chemerinsky will be coming to the campus and will happen on Tuesday, October 9th, 2018 from 5:00 pm – 8:00 pm where AS could possibly cosponsor the event in multiple ways such as assisting in facility rental, buying books for an author book signing, offer food and refreshments, and offer publicity material. If anyone is interested in AS cosponsoring the event then they should let her know.

Student Trust Officer – No Report

Interim Executive Director – She brought up that the Giants event happened last Sunday and the Marketing & Communications department is working on creating a set of pictures showing off the event. She stated that for future events like this there will be more planning. She also stated that the permanent pantry is in the process of being done. There is a commitment to have the store open on Wednesday’s and Thursdays from 4:00 pm – 7:00 pm. A soft opening will be on September 12th, 2018. She expressed the large amount of work that has been done for the food pantry. She invited the board to come to the pantry. She also invited anyone who is interested to come see her for them to discuss more.

BOD Admin Support – The plaques are here. She also ordered passion planners for those who requested it. They will come in both either black or blue. She also mentioned that there are four VP Assistants that are in the process of training. She also asked for committees and councils that haven’t sent their meeting times to send them to her as soon as possible. If there are any office supplies that are needed, they can let her know after the budget is approved. There is an excel sheet on Google Drive that the Board can access that goes into the membership and meeting times.

VI. Announcements (2 minutes each). Please submit literature to Chair when meeting begins.

Freshman Rep mentioned the campus climate is available for anyone to attend. The time and location are tentative, but it is expected to be in Burk Hall 229 on September 28th from 9:00 pm – 11:00 pm for the next meeting. There is a meeting every month. For the BSU, he stated that they are close to creating a viable solution for the BSU problem that is occurring.

Ethnic Studies Rep met with the dean from the College of Ethnic Studies. For the dean there is a budget for the department that has been changed under the Marginal Cost of Instruction. He is working on a masters for Africana Studies. For the 50th anniversary event of the College of Ethnic Studies, there will be a follow up. He is also looking into having a masters for Africana studies and will see if AS can get involved.

Education Rep noted her trip with President Wong and she will be looking into CSSA to address teachers that are not being recognized in the commencement brochure.

Sophomore Rep stated that she will be chairing the MWC Advisory Council next Friday. They are currently in the process of hiring another student-at-large for the council. She also mentioned that she is
meeting with students soon about the gender-neutral restrooms on September 7th, 2018 at 11:00 am. An email will be sent out. VP of SAEM recommended that SAEM staff member, Sarah Lewis, to join the discussion since she is the campus lead for the topic.

**VP of Facilities & Services exited 1:48 pm.**

**VII. Public Comment** (2 minutes each). Must pertain to jurisdiction of Board. Please observe proper decorum. The board is not required to respond.

**VIII. Closed Session** Pursuant to Education Code 89307 of the California Code for the purpose of to consider the appointment, employment, and evaluation of performance, discipline, or dismissal of an employee.

No Closed Session

**IX. Old Business**

**a. Student Organization Funding Handbook and Policies & Procedures (Action Item) – VP of Finance**

*The Board of Directors will discuss and approve the new Student Organization Funding Handbook and Policies & Procedures, a recommendation from the Finance Committee.*

Motion to approve the AS Student Org Handbook with changes.
Moved by VP of Finance, seconded by VP of External Affairs.

**VP of Finance** went over the following changes that have been done. He has highlighted the changes in the handbook. He also stated that Christine Amador, Compliance Coordinator, will work on clerical and grammatical errors for the finalized handbook.

**VP of Facilities & Services entered 1:54 pm.**

**President** asked if the handbook streamlines all the finances. also clarified the purpose of the chart. VP of SAEM stated that a charter should be done first. **President** suggested that this item should be tabled for next meeting.

**Science & Engineering entered 1:56 pm.**

**VP of Finance** stated that the symposium will be on September 8th, 2018 so he needs to have the handbook approved for this meeting. **AED of Business Admin & Finance** showed her support for VP of SAEM and recommended that it should be tabled. VP of SAEM stated that it could be done once charter is done.

Move to amend motion to state that the Student Organization Funding Handbook and Policies & Procedures will not take effect until the Student Organization Funding Council has been created.
Moved by VP of Facilities & Services, seconded by VP of External Affairs.
No opposed. No abstentions. Motion passed.

**HSS Rep exited 2:00 pm**

**Ethnic Studies Rep** asked if the document could be amended at any time after it has been approved such as if the policy could be changed in the middle of a decision. **VP of Finance** clarified that it should not be amended after its approval, however, the handbook was changed so that it would not have to be amended every year.

**HSS Rep entered 2:02 pm.**

No opposed. No abstentions. Motion passed.
X. New Business

a. **Student Organization Funding Council Charter (Action Item) – Vice President of Finance**
   
   The Board of Directors will discuss, review, and approve a new Student Organization Funding Council

   **VP of Finance** went over the charter with the Board. He highlighted that there is a section in the appointment policy that the appointment process for councils. There is a section added in the appointment policy that needs to be approved first and then the charter will be approved. He also addressed that quorum was added and attendance will be added. After three absences, they will be removed from the council. Board members that sit on the council will still abide by the Board's attendance policy.

b. **Creation of an Ad Hoc Committee on Student Activities in Celebration of the 50th Anniversary of the Third World Liberation Front Student Strike of 1968 (Action Item) – VP of External Affairs**
   
   The Board of Directors will discuss creating an ad hoc AS committee to plan and direct activities in celebration of the 50th Anniversary of the Third World Liberation Front Student Strike of 1968 that led to the creation of Ethnic Studies as an academic discipline and begun a rich history of student activism and social justice at San Francisco State University.

   Move to table New business Item b.
   Moved by VP of External Affairs, seconded by Corporate Secretary.

   **Ethnic Studies Rep** asked if there is a clerical error in New Business Item b. **VP of Finance** clarified it will still be recognized in the next meeting.

   No opposed. No abstentions. Motion passed.

   -tabled to next meeting-

c. **Appointment to External Affairs Council (Action Item) – VP of External Affairs**
   
   Motion to appoint Alondra Esquivel Garcia to the External Affairs Council.
   Moved by VP of External Affairs, seconded by VP of Facilities & Services.
   No opposed. No abstentions. Motion passed.

XI. Adjournment

   Motion to adjourn meeting at 2:12 pm.
   Moved by Corporate Secretary, seconded by VP of External Affairs.
   No opposed. No abstentions. Motion passed.
   Meeting adjourned.

Respectfully submitted by: Johanan Supnet

Approved by: Zena Khesbak