Chair, Juan Carlos Hernandez, has called a special meeting of the Executive Committee on Wednesday, August 29th, 2018 at 3:10 pm – 4:00 pm in Delmy Rodriguez (T-152) in the Cesar Chavez Student Center.

I. Call to Order
Meeting called to order at 3:07 pm.

II. Roll Call
President – Present
VP of Internal Affairs – Unexcused
VP of External Affairs – Present
VP of University Affairs – Excused
VP of Facilities & Services – Excused
VP of Finance – Present
Corporate Secretary – Present
Chief Justice – Vacant
VP for Student Affairs & Enrollment Management – Present
Student Officer – Present
Interim Executive Director – Present
BOD Admin Support - Present

III. Approval of Agenda
Motion to approve the agenda for August 29th, 2018.
Moved by VP of Finance, seconded by Corporate Secretary.

VPSAEM questioned if it was possible to add an agenda item. Horace Montgomery, Interim Executive Director, suggested have it as an announcement since this meeting is a special meeting.

No opposed. No abstentions. Motion passed.

IV. Approval of Minutes
No minutes to approve

V. Reports

President – There are about 20 applications for appointments that he will soon be looking through and sending to the Executive Committee. He is planned to meet with multiple administrators within the next two weeks.

VP of Internal Affairs entered 3:12 pm.

He has also gotten updates from his visit to UC Berkeley about the expansion of the permanent food pantry space.

VP of Internal Affairs – August 23rd, 2018 is the next meeting at 1:00 pm for finding the next Executive Director. The first meeting for Internal Affairs will be next week. Personnel is still to be announced it is planned for a meeting to come soon.

VP of External Affairs – The Voter Registration Drive is moved to the September 25th and 26th, 2018.

VP of University Affairs – No Report
VP of Finance – No Report

VP of Facilities & Services – Excused

Corporate Secretary – She requested to have memberships and attendance sent regularly to her. VP of Finance asked if about the excel sheet with all the committees on it and he wondered if the entire Board will have it sent to them. Corporate Secretary clarified that it is on Google Drive but the Board does not have access to it.

Chief Justice – Vacant

Interim Executive Director – No Report

VP for Student Affairs & Enrollment Management – AS is trying to use social media more for the Board and AS in general. Info in the social media accounts include general information for students to use. She suggested having board members make separate accounts for it. She also mentioned the Title 9 training. She updated the committee about the Black Unity Center and she was open to answer any questions that the committee had. Some of the people from members from BSU are disappointed that Serie McDougal is not being extended his position. As of right now, there is a national search to find an FTE. They will meet with representatives and people from BSU later this week. Her and Dr. Perez need to have some sort of respect to make the best decision possible. She expressed her concerns about the motive of their disappointment: and it is not the best way to handle the problem. President suggested the Board to meet with BSU to discuss these problems further with them. VP of External Affairs mentioned that their main concern is that they want to be heard. They may want to create some sort of resolution in order to do so. VP of Internal Affairs stated that she wants a resolution for BSU because it is affecting both new and returning Black students and there have been some efforts to solve the conflict. VPSAEM expressed her concern for the BSU and also explained her issue with narratives that are being shared that are not factual. Horace Montgomery, Interim Executive Director, brought up the idea of having an assembly that would support the cause for BSU. Associated Students have not made a decision of whether to create this assembly or not. It could be moved up through the structure to figure out what direction the assembly could take place.

Student Trust Officer – No Report

Interim Executive Director – He stated he will be going to a baseball game with multiple staff members within AS and emphasized how it is a good opportunity in order to get a better understanding of their colleagues and build more bridges with each other. He also stated that said staff members have to RSVP for the event. He wants to do this also to reenact what other CSUs are doing with their student governments. He wanted the Executive Committee to get their meetings started so the Board has more tasks to do.

BOD Staff Support – Plaques for the Board are coming in Friday.

VI. Announcements (2 minutes each). Please submit literature to Chair when meeting begins.
No Announcements

VII. Public Comment (2 minutes each). Must pertain to jurisdiction of Board. Please observe proper decorum. The board is not required to respond.
No Public Comment

VIII. Closed Session Pursuant to Education Code 89307 of the California Code for the purpose of to consider the appointment, employment, and evaluation of performance, discipline, or dismissal of an employee.
No Closed Session

IX. Old Business
No Old Business

X. New Business
a. Summer Attendance and Attendance Policy (Discussion) – Corporate Secretary
The Corporate Secretary will review summer attendance and attendance policy to determine how BOD will adhere to the current attendance policy for the year.

Corporate Secretary asked if the Executive Committee wanted to include summer attendance from the beginning of June and include all of the absences that happened from there or from August 22nd, 2018 from when she was appointed as Corporate Secretary. President suggested that he would prefer it since the beginning of summer. Interim Executive Director discussed that the Board should be aware of the bylaws including the attendance policy. Board members that were not attending meetings during the summer were not supposed to receive their checks. He stated that there have been problems with taking attendance where multiple board members would say who was excused or unexcused. Only the Corporate Secretary and the President should have the right to call who is excused or unexcused. VPSAEM mentioned that the stipend would allow the access for compensation. However, nonperformance could not be included in the stipend which means they would receive money anyways. From a fiscal perspective there would be problems with taking back money based on job performance. VP of Finance stated that the meetings that were scheduled over summer were different. Some of the meetings that did not have a long enough time of a notice should not be included but those that have had multiple weeks of notice should be included. Corporate Secretary said that they did not give out schedules when they handed out the elections packet, so they were not aware of this the summer schedule. President clarified that in the elections packet it stated that there were Board meetings during summer. Corporate Secretary also said that it is subjective if Board members are actually performing their jobs proficiently. President stated that this issue is about abiding by policies not whether they are doing a proficient job. VP of External Affairs agreed to claim and stated that the policies state that they are being paid for being part of their position. Interim Executive Director stated that there are policies that state when to attend meetings, but it does not state how well they are supposed to do their jobs. VP of Finance stated the multiple ways that a board member could be removed. He recommended to start attendance to when corporate secretary was appointed but still present the attendance from the beginning of summer to the Board and discuss it as a learning experience.

VP of Finance left 3:53 pm.

VP of External Affairs stated that it is up to the Corporate Secretary. Interim Executive Director stated that the Corporate Secretary is responsible for gathering information not deciding what happens. He suggested that the stipends were given out monthly which is why people associate it with a time of work even though it is simply a stipend. He said that there will be a reset but there needs to be a presentation of the attendance policy for the Board to discuss. He brought up the idea that the election packet could be gotten rid of and have a document that could be approved every year that specialized with attendance. VP of Internal Affairs stated that some Board members haven’t been a part of the Board meetings, but they have done a lot of work in other departments. VPSAEM talked about how it is not exactly fair if a Board member doesn’t show up even though they have claimed to have done work. She stressed how important it is to show up to the job and how work can be affected for not being present. She suggested to not have a policy that is not going to be enforced.

VP of Internal Affairs left 4:03 pm.

b. Board of Directors Appointments (Discussion) – President

VPSAEM stated to have it updated to the website even though the appointments had two vacancies because the website can be updated at any time. She also stated that she will send an email about the appointments by today.

XI. Adjournment

Motion to adjourn meeting at 4:06 pm.
Moved by VP of External Affairs, seconded by Corporate Secretary.
No opposed. No abstentions. Motion passed.