Chair, Nathan Jones, has called a meeting of the Board of Directors on Wednesday, November 14th, 2018 at 2:00 pm - 4:00 pm in Jack Adams Hall in the Cesar Chavez Student Center.

I. Call to Order
Meeting called to order at 2:17 pm.

II. Roll Call
Please refer to the roll call sheet.

III. Approval of Agenda
Motion to approve the agenda for November 14th, 2018.
Moved by Ethnic Studies Rep, seconded by Corporate Secretary.
No opposed. No abstentions. Motion passed.

IV. Approval of Minutes
Motion to approve the Minutes for October 31st, 2018.
Moved by Ethnic Studies Rep, seconded by Science & Engineering.

Ethnic Studies Rep stated that there was a clerical error. The Board stated that it is fine.

No opposed. No abstentions. Motion passed.

V. Reports
President – The CSSA Plenary will be hosted at SFSU at February 16th - 17th, 2019. It is crucial that the Board attends. He has talked to the ED of CSSA as well as the academic senate and the Student Trustee voting member and the Board of Trustees regarding SFSU’s search for the university president. There can only be one student sitting on the Advisory Committee for the TCSP which he is currently looking for. The Winter Board retreat will not happen in December. It will happen the weekend that before school starts of the weekend after school starts. All the searches on campus are taking place from 1:30 pm - 2:30 pm this Friday. The ED and the Dean of Students searches are both happening the Friday before Fall break.

VP of Internal Affairs – There is an Internal meeting after Thanksgiving Break on December 7th at 12. There will be an ED interview on November 14th, 2018 interview at 1:45 pm.

VP of External Affairs – The Election Day Party occurred last Thursday. They had used the $1,000 grant. He stated that there was a long line for ballots. They are beginning discussions on how to accommodate students that didn’t vote. He discussed the CSSA Trip at San Luis Obispo. At the External meeting they will talk about ways on how to address the student deficiency on the presidential search process.

VP of University Affairs – The University Affairs Committee is fully staffed. She stated the committee members. Xpress will be joining the University Affairs meeting in a two-minute forum to look at the forum. They are meeting with the student in a closed session meeting. They are looking into shifts in the building. They have to vote on it.

VP of Finance – She stated that VP of University Affairs and her went to the EduCorps event and co sponsored with the Graduate School of Education.
VP of Facilities & Services – No Report

Corporate Secretary – She requested attendance from the VPs for their meetings. They can email her

Chief Justice - No Report

VP for Student Affairs & Enrollment Management – Reminded the Board about the Associate VP for Associates Student Life & Dean of Students Search. The second candidate is today and the last candidate is on November 16th, 2018. She updated the Board about the inquiries about the ongoing wildfires. There is an update from the university on their news section from their website. There are N95 masks for students they can pick it up at the student health center. If they run out of masks then they are prioritized for students with health risks such as asthma. She requested the board to let students know about it to reduce their concern about it. Ethnic Studies Rep expressed his concerns with campus remaining open despite the air quality from the fires. He thought that the campus climate was too bad for students to have to go to class. Also, he expressed concern that some staff was able to leave but classes were still open. RHA Rep stated that it is concerning that students had to come to class. VPSAEM stated that there were a lot of events happening that day for Student Affairs & Enrollment Management as well as that Fridays are when lower classes take place. She also stated that students that suffer from health conditions were able to leave through procedure. VP of University Affairs asked if the campus could be closed for future wildfire events. VPSAEM stated that the school is willing to close if they are warranted to. The decision to close the campus includes a lot more factors and the president has to look at other entities. They are not against closing but if they do they have to look at the possible consequences of closing. If they have health concerns that need to be addressed, they need to skip. If employers or teachers do not let them leave, they can contact their deans so they can help them get excused. President encouraged to have a further conversation with VP of University Affairs about it.

Student Trust Officer – No Report

Interim Executive Director – Gator Groceries decided to have an augmented give-away for Thanksgiving. It is a one-time event. Last Monday, Gator Groceries served over 400 students. The Hall of Fame dinner was a success.

BOD Admin Support – She reminded the SHAC Rep and Athletics Rep about that they need three hours in office either within the office or outreach hours. She is also missing meeting dates and times from Personnel, Rules, Judicial, Programs, and Marketing & Communications. She stated that the Marketing & Communications department is requesting the sizes for jackets and polos from the new Board members. She stated that there will be new name plaques for the new updated positions.

VI. Announcements (2 minutes each). Please submit literature to Chair when meeting begins.

Sophomore Rep stated that the first meeting for the Advocacy & Civic Engagement Assembly will take place on Thursday, November 29th, 2018 from 2:00 pm - 4:00 pm. They will talk about the legislation that was previously discussed from the Legislation Committee from CSSA. She is supporting the establishment of Calypso Database which looks at sexual assault. It allows victims to report their sexual assault experiences. If anyone on the Board wants more information, she will send an email for more information. She will send a link to more information to the Board.

Freshman Rep stated that there was a forum a couple months ago regarding the freshman and sophomore classes concerning around Title IX. They brought the issues to the University Affairs Committee.

Interim Executive Director exited 2:44 pm.

Ethnic Studies Rep mentioned that he attended the NAACP meeting last Saturday.
VII. Public Comment (2 minutes each). Must pertain to jurisdiction of Board. Please observe proper decorum. The board is not required to respond.
Jamila Ali, AED of Human Resources, stated that the search ED of Associated Students is starting. There are four candidates that are coming to campus. The last candidate will be on November 30th, 2018. She will send an email out as a reminder and recommended for the Board to be involved in the forums. Ethnic Studies Rep asked if the Board could have Wednesday meetings for the search committee. AED of Human Resources stated that the search committee made the times and she cannot change the time. Corporate Secretary also stated the time for BOD Training could be used to have the committee.

Interim Executive Director entered 2:48 pm.

Science & Engineering Rep clarified that it needs to be on Fridays so students could have to most time to participate. President suggested to have a Zoom conference call for the Board. AED of Human Resources stated that they cannot do a Zoom call because the interview process already began.

VIII. Closed Session Pursuant to Education Code 89307 of the California Code for the purpose of to consider the appointment, employment, and evaluation of performance, discipline, or dismissal of an employee.
No Closed Session

IX. Old Business
No Old Business

X. New Business
  a. Freshman Representative Extension (Action Item) - President

  The Board of Directors will discuss and take action on extending Derwin Deon Brown II as the Freshman Representative to December 31st, 2018, a recommendation from the Appointments Assembly.

  Motion to extend Deon Derwin Brown's position as Freshman Rep until December 31st, 2018.
  Moved by Corporate Secretary, seconded by VP of University Affairs.

  President stated this was talked about last week at the Appointments Assembly. Corporate Secretary stated that it is fair to extend his term since Science & Engineering Rep had their position extended last year. President stated that if the board chooses not to do extend then they will find it. HSS Rep asked why he couldn't stay the entire year. The Board stated that he would not be a freshman anymore at that point. Science & Engineering Rep stated that extending it by the end of the year will not be viable.

  Motion to call to question.
  Moved by VP of External Affairs, seconded by Corporate Secretary.
  No opposed. One abstention (Freshman Rep). Motion passed.

  No opposed. One abstention. Motion passed.

  b. AS Program Assessment Report (Discussion Item) - President

  The Board of Directors will discuss the program assessment and hear from a director of a program.

  Quinn Solis, Director of QTRC, brought up the program assessments that are going on right now. She stated that the assessment happened today from 11:30 am -12:30 pm and expressed her frustration since the information never never reached their assigned Board member. She stated that
Directors of the AS programs are not getting any training on assessments and she stated that they are not getting the support they need. She asked the Board to support their programs. She stated that it is essential that the programs be functional in order for AS to be better. She also wanted the Board to improve the structure of AS and addressed that they need a permanent ED. VP of University Affairs invited Director of QTRC to the University Affairs Committee to discuss these problems further. RHA Rep stated that it has been difficult for the Board to perfect their structure but he also stated that it is important for the Board to get more in contact with the AS programs. VPSAEM stated that there is an Assessment Committee for development for their staff and she invited her to join the committee. Director of QTRC stated that the actual assessment form is not organized enough to be proficient. They are treated as students but also are supposed to act as directors. She suggested to hire someone to train all of the directors to make assessments. Science & Engineering Rep suggested that VP of Internal Affairs look at the assessments policy. AED of Human Resources clarified that it started years ago. She also stated that the policy has shifted a lot. She also stated that it is important that the assessment should not be rushed. VP of Finance stated that last year, the Internal Affairs Committee had a policy where every year there would be an assessment with AS staff and every three years there would be an external source assessing all of the AS programs. Sophomore Rep stated that it was approved February 8th. 2018. Science & Engineering Rep said that there is no current ED. She also highlighted the importance of having someone train the directors for all of the programs. In the Program Committee meetings, she encouraged to have the Board attend these meetings to foster better comm with the programs and the Board. This will allow the Board to visit these programs. She suggested to have a training for the Board to learn about all of the different programs within AS. Director of QTRC stated that there is no Director for Programs. Freshman Rep showed his support to the QTRC.

Freshman Rep exited 3:18 pm

VP of External Affairs suggested the Board decide what Board members can do individually to help their programs. VPSAEM stated she could utilize existing programs they have to help the programs. President stated that him and VP of Internal Affairs could have a solution.

Freshman Rep entered 3:22 pm.

Ethnic Studies Rep proposed to create positions as liaisons. Corporate Secretary stated that there is Chief of Staff. AED of Human Resources recommended having more representatives.

c. Board Vacancy Appointments (Action Item) - President
The Board of Directors will take action on appointing the following individuals to the respective positions for the remainder of the 18-19' Board term. All individuals are recommendations from:

Appointments Assembly
Junior Rep - Michaela Byrd
College of Liberal and Creative Arts Representative - Andrew Carrillo
College of Education Representative - Romel Harmon
Graduate College Representative - Paola Martin Del Campo

Motion to approve Michaela Byrd as Junior Rep, Andrew Carrillo as LCA Rep, Romel Harmon as Education Rep, and Paola Martin Del Campo as Grad Rep. Moved by VP of External Affairs, seconded by VP of University Affairs.

President stated that this was discussed at the Appointment Assembly. They had applications reviewed by the Executives.

No opposed. No abstentions. Motion passed.
d. Funding Requests (Discussion Item) - College Ethnic Studies Rep

The Board of Directors will discuss and possibly take action on a co-sponsorship event with Associated Students and the College of Ethnic Studies

College of Ethnic Studies Rep: "Action Kwanzaa Celebration (*event name subject to change)" - $1,450 + the costs of AV/Room Rental/Setup of Jack Adams Hall

Ethnic Studies Rep discussed the proposed Pan-African celebration. The projected date is not certain yet but it is planned to take place in the middle of December. He wants the AS to cosponsor the event. The estimated budget will be around $1,500. VP of Finance stated that it will be further discussed in the Finance Committee. She also stated that the budget is approved but they have to reserve Jack Adams Hall and have to work on the insurance but Veronica Castillo, Interim Senior Director of Finance, is working on with Ethnic Studies Rep. Science & Engineering Rep asked if there was a line item. VP of Finance stated that it was still being worked at with Interim Senior Director of Finance. President stated that it will be an action item next Board meeting.

e. Student Organization Funding Requests (Action Item) - VP of Finance

The Board of Directors will discuss and possibly take action on the Student Organization Funding requests - recommendations from the Finance Committee or Student Org Funding Council.

Student Organization Funding Allowance:
Black Student Union: Operating Budget and Historical Event "Black Family Day/ Black Men’s/Women’s Appreciation Day/ Hip Hop Jam" - $4,500

Student Org Funding Allowance Remaining Balance as of 10/31/18: $78,866
Year-End Celebrations Allowance: None
Year-End Celebrations Remaining Balance as of 10/31/18: $20,000

VP of Finance stated that this needs to be tabled because their requests were not descriptive enough to pass but they had approved the operating budget. Interim Executive Director stated that the historical event budget have different rules than the operating agreement.

f. Demands from Student Protests and Walk-Out (Discussion & Action Item) - All

The Board of Directors will discuss and possibly take action on the demands made by protesters in last week’s protests; the student walk-out that occurred on November 8th, 2018, 12:00 pm, against the Administration of SF State.

VP of External Affairs reiterated that the Board needs to support their students as best they can. Some of the problems listed relate to the context of the environment of San Francisco such as gentrification and finances. He suggested that these problems are not AS’s responsibility but the University’s. Ethnic Studies Rep objected to the last statement and discussed the specific problems with certain demands. VSFAEM clarified that she does not expect AS to solve the demand but rather a consultation to see if AS wants to collaborate in solving these problems.
Freshman Rep stated that AS should not be responsible for solving these problems in any way and that it is fully the administration that is responsible because AS is composed of students as well who are facing the same problems as every other student. VP of University Affairs wanted admin to connect better with their students and promote their ethnic studies colleges much more so students are more aware. VP of External Affairs stated that AS usually needs to address these sort of problems because the University doesn’t. Science & Engineering Rep expressed her concerns with the lack of support from administration.

Ethnic Studies Rep left 4:13 pm
VP of Internal Affairs left 4:13 pm.
LCA Rep left 4:13 pm.

Motion to send this to the Social Justice Committee for investigation.
Moved by Freshman Rep, seconded by VP of University Affairs.

Science & Engineering Rep stated that there is no Social Justice Committee yet. VP of External Affairs stated that it could be moved under the 50th Anniversary Assembly.

Motion to amend the motion to refer it to the 50th Anniversary Ad Hoc Assembly.
Moved by VP of External Affairs, seconded by Chief Justice.

President also stated that AS is the voice but they are not responsible resolving the conflict for the student demands.

No opposed. No abstentions. Motion passed. Motion passed.

XI. Adjournment

Motion to adjourn meeting at 4:17 pm.
No opposed. No abstentions. Motion passed.
Meeting adjourned by consensus.

Respectfully submitted by: Johanan Supnet

Approved by: Zena Kheshiah