Chair, Elizabeth Gandara, has called a meeting of the Executive Committee on Wednesday, October 17th, 2018 at 9:00 AM - 11:00 AM in Delmy Rodriguez (T-152) in the Cesar Chavez Student Center.

I. Call to Order
Meeting called to order at 09:11 AM

II. Roll Call
VP of Finance - Present
President - Excused
Senior Rep - Present
VP of Facilities & Services - Present
VP of University Affairs - Unexcused
Ethnic Studies Rep - Present

III. Approval of Agenda
Motion to approve the agenda for October 31st, 2018.
Moved by Senior Rep, seconded by VP of Facilities and Services.
No oppositions. No abstentions. Motion passed.

IV. Approval of Minutes
Motion to approve the Minutes for October 3rd, 2018.
Moved by Senior Rep, seconded by VP of Facilities and Services.
No oppositions. No abstentions. Motion passed.

V. Announcements (2 minutes each). Please submit literature to Chair when meeting begins.
No announcements

VI. Public Comment (2 minutes each). Must pertain to jurisdiction of Board. Please observe proper decorum. The board is not required to respond.
No comments

VII. Closed Session Pursuant to Education Code 89307 of the California Code for the purpose of to consider the appointment, employment, and evaluation of performance, discipline, or dismissal of an employee.
No Closed Session

Motion to go out of the order of the day to New Business Item (c.)
Moved by Senior Rep, seconded by VP of Facilities and Services
No oppositions. No abstentions. Motion passed.

VIII. Old Business
a. Investment Policy (Discussion Item)

The Committee will discuss and review the new investment policy, presented by the AED of Business Administration & Finance.
Veronica states that there is a timeline of homework to be doing pertaining to Investment Policy, but that it hasn’t been well reviewed as to have an update on it - requests to table the discussion until a later meeting.

Motion to table Old Business Item (a.).
Moved by Ethnic Studies Rep, seconded by VP of Facilities and Services
No oppositions. No abstentions. Motion passed.

IX. New Business
a. SOL Patch Community Garden (Discussion Item)
The Committee will hear Jack Steinmann, Director of the Environmental Resource Center (ERC) talk about the SOL Patch Community Garden.

Motion to table New Business Item (a.) to next week.
Moved by Senior Rep, seconded by VP of Facilities and Services.
No oppositions. No abstentions. Motion passed.

Motion to move to New Business Item (b.)
Moved by Senior Rep, seconded by Ethnic Studies Rep.
No oppositions. No abstentions. Motion passed.

b. TI Student Organization Funding Request (Action Item)
The Committee will discuss, review, and approve the TI Student Organization Funding requests by the chair with a recommendation to approve or deny the funding request: 1) Museum Student Association PROfesh: Special Event “Workshop Series for Emerging Museum and Arts Professionals” $150 2) National Pan-Hellenic Council: Special Event “NPHC Block Party” $500

1) VP of Finance goes through the itemized list of items to be purchased with requested funding: $20 water, $75 for snacks, $35 paper bags. Ethnic Studies Rep asks if the organization can be contacted in regards to the prices/where they’re shopping, as prices seem high/able to be found less expensive.

Motion to approve Museum Student Association PROfesh: Special Event “Workshop Series for Emerging Museum and Arts Professionals” $150.
Moved by Senior Rep, seconded by VP of Facilities and Services.
No oppositions. No abstentions. Motion passed.

2) VP of Finance raises concern of purchase of helium tanks, asks if that can be approved. Veronica notes that they have in the past been purchased, they just can’t be flown in. They can purchase from Party City, for example.

Motion to approve National Pan-Hellenic Council: Special Event NPHC Block Party budget for $500.
Moved by Senior Rep, seconded by Ethnic Studies Rep.
No oppositions. No abstentions. Motion passed.

Motion to table Black Student Union operating budget and historical event: Black family Day/Black Men's/Women's Appreciation Day/ Hip Hop Jam until the next Finance meeting
Moved by Senior Rep, seconded by VP of Facilities and Services
No oppositions. No abstentions. Motion passed.

c. T2 Student Organization Funding Requests (Action Item)
The Committee will discuss, review, and approve the T2 Student Organization Funding requests presented by a representative from the organization: 1) MA TESOL Student Association: Special Event “TESOL Talks” $630
2) Moot Court: Operating Budget and Special Event “Moot Court End of Season Luncheon” $1,000
3) Public Health Organization of Graduate Students (PHOGS) “Special Event” PHOGS Professional Development Series $1,000
4) Indian Graduate Association: Special Event “Utkarsh 2018” $1,500

1) President, host guest speakers to give discipline specific orientation. Food to cater the event with fees to cover the honorarium. An important part of the student club. Graduate student organization. Annual events for over a decade.

Motion to approve MA TESOL Special Event funding for $630
Moved by Senior Rep, seconded by VP of Facilities and Services.
No oppositions. No abstentions. Motion Passed.

2) Mock Supreme Court trial organization, requests funding for an end of season event, including an outdoor tablecloth as well as a more dependable, portable podium. VP of Finance expresses concern over not having an itemized list for the proposed budget-speaker references a form she submitted to the Org online detailing their intended purchases.

Motion to approve Moot Court $700 for Special Event, $300 Operating Costs
Moved by Ethnic Studies Rep, seconded by Senior Rep.
No oppositions. No abstentions. Motion Passed.

3) Public Health Organization of Graduate Students (PHOGS) “Special Event” PHOGS Professional Development Series
Operational budget cover printing costs for special events. 3 different events. Control +P on campus will handle the printing, money in the requested budget to be funded will go toward catering.

Veronica reminds speaker to include the AS logo on the printing if the organization will be funding their printing or
event. **VP of Finance** states that the budget was not originally added to the agenda just the items. So the operating budget and Special Event funding will be approved, but not allocation for complete funds.

**Motion to approve the PHOGS Special Event:** *Professional Development Series* $1,000

Moved by LCA Rep, seconded by VP of Facilities and Services.

No oppositions. No abstentions. Motion Passed.

**Motion to discuss PHOGS operational budget for $500 at next Finance meeting November 7th, 2018.**

4) **Indian Graduate Association:** Special Event “Utkarsh 2018” $1,500

This event aims to provide a cultural approach to Indian tradition and unify the diverse Indian Graduates at the university. It draws on the festival of light and is open to all students. Dedicating $1000/$1500 for Indian cuisine not available on campus. **VP of Finance** inquires about a total costs clarification. It is resolved that the organization is requesting $1500 in total. **VP of Finance** suggests that follow up/coordination with Verónica is required since the organization plans to involve an off-campus food service. It is indicated that the same vendor was used last year for this event so there should be no problems surrounding an off-campus vendor.

**Motion to approve $1500 for IGA Special Event: Utkarsh 2018.**

Moved by Senior Rep, seconded by Ethnic Studies Rep.

No oppositions. No abstentions. Motion passed.

Motion to go out of the order of the day to Item (d.).

Moved by VP of Facilities and Services, seconded by Ethnic Studies Rep.

No oppositions. No abstentions. Motion passed.

d. **T3 Student Organization Funding Requests (Action Item)**

The Committee will discuss, review, and approve the T3 Student Organization Funding requests presented by a representative from the organization: 1) **Black Student Union:** Operating Budget and Historical event “Black family Day/Black Men’s/Women’s Appreciation Day/ Hip Hop Jam” $4,500 2) **Jabulani:** Graduation “Black Graduation” $5,000

Historical event on May 24, to graduate African-American SFSU students as well as international students. 100 students from the major are expected to be involved in the graduation. Organization is requesting $5000 for chairs, drummers, stage, AV equipment. They are able to get funding from other organization, AS funding helps provide the minimum costs. The organization aims to be able to get as many families to graduation as possible, discusses ticket costs. **VP of Facilities and Services** asked about the tarp that is used, is it reusable etc.

**Motion to approve $5000 funding to Jabulani: Graduation “Black Graduation”**

Moved by Ethnic Studies Rep, seconded by Senior Rep.
No oppositions. No abstentions. Motion passed.

Further discussion at the Board meeting will ensue.

Motion to go back into the order of the day to Old Business Item (a.).
Moved by Senior Rep, seconded by VP of Facilities and Services.
No oppositions. No abstentions. Motion passed.

X. Adjournment

Motion to adjourn meeting at 10:03 AM
Moved by VP of Facilities and Services, seconded by Senior Rep.
No oppositions. No abstentions. Motion passed.

Approved by: Elizabeth Gandara

Respectfully submitted by: Damanique Mott