Chair, Nathan Jones, has called a meeting of the Executive Committee on Wednesday, December 5th, 2018 at 2:00 pm - 4:00 pm in Delmy Rodriguez (T-152) in the Cesar Chavez Student Center.

I. Call to Order
Meeting called to order at 2:36 pm.

II. Roll Call
President - Present
VP of Internal Affairs - Present
VP of External Affairs - Present
VP of Finance - Present
VP of University Affairs - Present
VP of Facilities & Services - Present
Chief Justice - Present
VPSAEM - Designee
Interim Executive Director - Excused
Student Trust Officer - Unexcused
Corporate Secretary - Present

VP of Facilities & Services left 2:38 pm.

III. Approval of Agenda
Motion to approve the agenda for December 5th, 2018.
Moved by External, seconded by Internal.
No opposed. No abstentions. Motion passed.

Motion to add New Business Item i. Freshman Rep Discussion.
Moved by VP of External Affairs, seconded by Chief Justice.
No opposed. No abstentions. Motion passed.

IV. Approval of Minutes
Motion to approve the Minutes for October 31st, 2018.
Moved by VP of External Affairs, seconded by VP of Internal Affairs.
No opposed. No abstentions. Motion passed.

V. Announcements (2 minutes each). Please submit literature to Chair when meeting begins.
No Announcements

VI. Public Comment (2 minutes each). Must pertain to jurisdiction of Board. Please observe proper decorum. The board is not required to respond.
No Public Comment

VII. Closed Session Pursuant to Education Code 89307 of the California Code for the purpose of to consider the appointment, employment, and evaluation of performance, discipline, or dismissal of an employee.
No Closed Session
VIII. Old Business
No Old Business

IX. New Business

a. AS Executive Director Evaluation (Discussion & Action Item) - President

The Executive Committee will discuss potentially using an external firm to conduct an evaluation of the Executive Director presented by the President.

VP of Facilities & Services entered 2:39 pm

President has stated that the Board has not done an evaluation anytime soon. Jamila Ali, AED of Human Resources, showed the committee a policy that was approved in April 2018 that gives direction of how to recruit an executive director. It goes into the evaluation process. The ED is not supposed to be evaluated no longer than January 31st, 2019. There are six people on the evaluation team as well as an external source for evaluation. There has not been a consistent way for the Board to evaluate the ED. President stated that the previous board had some goals set but the current Interim Executive Director was only supposed to be interim for six months even though he's exceeded that. AED of Human Resources, stated that the current board could use those same goals. President stated that he will try to find those goals. AED of Human Resources, stated that the board will need to find an outside agency for the evaluation. President mentioned that he will work with either AED of Human Resources, or Edina Bajraktarevic, AED of Business Administration & Finance to get a list of three companies. AED of Human Resources, stated that the chosen policy doesn't need to be approved. VP of External Affairs asked if those same goals should be placed onto the new executive director if the current one isn't chosen again. President stated that regardless if the next chosen Executive Director is interim or permanent, the goals will be valid for both situations. President asked the committee if they would like to take part in choosing the external agency. AED of Human Resources, stated that it could be an informational item instead. Brian Stuart, VPSAEM Designee stated that the ongoing feedback from the committee or other areas is lacking. He mentioned to consider building a mid-year review so that in the end of the year the person being evaluated will not be caught off guard at the end of the year. AED of Human Resources, agreed that there should be evaluations throughout the year. VPSAEM Designee stated that they should consider any income. President stated he will have a report for it.

b. Resolution to increase transparency and shared governance in the selection process for new presidents of CSU campuses (Discussion Item) - VP of External Affairs

The Executive Committee will discuss two resolutions to increase transparency and shared governance in the selection process for new university presidents presented by the Vice President of External Affairs.

VP of External Affairs had started writing a resolution for SFSU to elect a president for the campus as well as CSSA. In the hiring process, there are public forums that are videotaped that has students telling what they want to see for the president. The videos are sent to the Board of Trustees but after that there is only one student from the advisory committee that is in the process. The chancellor closed of transparency because they thought that it will close off relations with other campuses. The entire CSUs are trying to change back the selection process and SFSU is taking part in it as well. They are trying to make it a default process of transparency. He talked to Brandon from CSSA and he believes that there needs to be an actual student on the advisory committee to be able to be part of the process. The resolution will be brought to the Board and CSSA for approval. President stated that in academic senate they have a similar resolution. They had also looked at the statewide resolution. VP of External Affairs stated that the resolution is also in support of all the previous resolutions. President stated that SFSU’s academic senate wants to take part in the current resolution being made. President stated that there is the ACTCSP that consists of all the campus representatives. They are in charge of the TCSP. The presidential search and selection policy states that they can elect two more people on the advisory committee but the executive committee needs to find an actual student to take part in the advisory committee. VP of External Affairs requested for the
committee to look over the resolution and provide feedback. He is not sure if it will be able to be passed by the next Board meeting. President mentioned that it can be problematic if the president has not even visited the campus. He also mentioned that there is data that supports having the selection process be a closed process but he stated that the data is not justifiable. VP of External Affairs stated these are from search firms that attempts to justify.

c. Graduate Representative (Discussion & Action Item) - President
The executive committee will discuss and take action on the vacancy in the Graduate Representative Position and advise the President for next steps.

President clarified that the former Graduate Rep resigned because she did not have the availability to stay. There is another candidate that applied, Steven Gomez. He was removed from the Board for a conduct reason. President stated that this choice could be open for all students to choose. President stated that they would be able to benefit the Board but they may not be a good fit for the Board. VP of Internal Affairs stated that he was a hard worker but he may not have good chemistry with the current Board. Corporate Secretary brought up the idea that it may not be a good idea to hire someone that has been previously kicked out from the same workforce. Science & Engineering Rep, stated that he may not be able to do his work but he may cause relational problems with the Board. However, she is open to having him on the Board if he will be beneficial overall. The majority of the Board was willing to have an open search for the position. VP of University Affairs stated that it is unwise to have a person that will cause Board members to be uncomfortable.

Motion to go out of the orders of the day to New Business Item e.
Moved by VP of Internal Affairs, seconded by VP of Facilities & Services.
No opposed. No abstentions. Motion passed.

d. Board of Director Interns (Discussion Item) - VP External Affairs
The Executive Committee will discuss having interns for the Vice Presidents and President for the Board of Directors presented by the Vice President of External Affairs.

VP of External Affairs stated that at the beginning of the semester that he is working with ICCE to have service credit to have interns. There may be two possible interns coming in for civic engagement and External Affairs. If any of the Board needs interns, they need to submit a job description to VP of External Affairs. This will both give opportunities for students to work as well as help the board. President stated that he is hesitant for everyone to submit their own job descriptions. VP of External Affairs stated that this is for civic engagement. President stated that most of the work will be the same so there could be a clause. Theresa Khong, Executive Assistant stated that VP assistants are supposed to help with the Board but the tasks need to go through her first to be approved. VP of External Affairs stated that all of the VPs will need to be taken in there. Executive Assistant supported the idea because the VPs are trained for Admin work. VPSAEM Designee asked if there was a problem with students serving other students as interns. VP of External Affairs stated that AED of Human Resources will confirm the position through HR. President stated that there can be a generic job description being done. Alondra Esquivel, Sophomore Rep, stated that there are students reporting to other students in AS programs. VPSAEM Designee stated that the difference comes from the academic credit being received.

VP of Facilities & Services left 3:37 pm.
VP of University Affairs left 3:38 pm.

e. All Class Townhalls (Discussion Item) - Sophomore Representative
Sophomore Representative will discuss possible town halls for Spring Semester and for other class representatives presented by the Sophomore Representative.
 Sophomore Rep stated that there has been no training on how to have a town hall for class representatives. She recommended for the Board to have more town hall trainings. She felt as if the class representatives need more support from the Board and AS on how to perform their jobs. VP of University Affairs offered her support. Science & Engineering Rep asked if there are trainings set for spring semester. President stated there are not but him, her, and VP of Internal can plan it out. Science & Engineering Rep stated that a refresher training should take place as well as a programs training. Sophomore Rep stated that her frustration came from the AS staff as well, causing her to not be able to have her town hall.

Motion to go back into the orders of the day to New Business Item d.
Moved by VP of External Affairs, seconded by VP of Facilities & Services.
No opposed. No abstentions. Motion passed.

f. Mid year Retreat (Discussion Item) - VP Internal Affairs & President
The Executive Committee will discuss topics and ideas to be held for the AS Board mid year retreat in January presented by the Vice President of Internal Affairs and President.

President stated that he will join with VP of Internal Affairs to plan out the ideas for the mid year retreat. VP of Internal Affairs stated that the dates have not been confirmed yet because not everyone filled out the survey. The locations have been sent to Horace Montgomery, Interim Executive Director and AED of Business Administration & Finance. They were thinking Friday being at SF and Saturday being somewhere else. President stated that on Friday night they would leave from SFSU.

VP of University Affairs entered 3:40 pm.

g. Student Health Advisory Committee Representative (Discussion Item) - President
The Executive Committee will discuss the current SHAC representative and next steps presented by the President.

President stated that half of the appointment process has been done with the previous president. However, on the letters, it didn’t say that they had to be open from 12:00 pm - 4:00 pm on Wednesdays so there are some scheduling issues for the new Board members. The committee needs to decide if they want to keep them on the Board. They demanded that they get their checks anyways. They demanded their checks because there was a lack of communication. Corporate Secretary stated that they have been informed about the attendance policy so they are up for removal. Science & Engineering Rep informed the SHAC Rep about her job description but SHAC Rep falsely informed President saying that they only set up her calendar. President stated that he offered to have her in the current meeting but she didn’t go. He also gave her the November check to eliminate any tension.

h. Winter Goal Setting (Discussion Item) - President
The Executive Committee will discuss projects that can and need to be worked on over the winter break.

President asked who was going to stay for winter. He stated that they will be working on director positions in the Internal Affairs Committee. By the end of winter break he hopes to have them done. In the Judicial Council, they will try to have the elections packet done. He clarified that the board has to approve it. Chief Justice stated he contacted to have an elections commissioner. President stated that the packet should be done by February?? Retreat planning is included. In the bylaws, the succession plan wants to be included. President and VP of Internal Affairs have been working with EECF staff issues. The Project Rebound grant is more toward staff but the board will eventually have to take care of that. VP of External Affairs stated that there is a scholarship that’s being worked on for Project Rebound.

i. Freshman Rep Position
President stated that the new bylaws stated that there will no longer be class reps. He asked the Committee
asked if they should elect a new Freshman Rep afterwards. Chief Justice stated that they can start fresh.

Science & Engineering Rep it will be a lengthy process to train the new Freshman Rep so there will be no reason to have them elected. She also stated he cannot stay in the position if he has more 30 units.

VP SAEM Designee clarified it is an AS policy. The Committee agreed not to have it. Chief Justice was open to have the other thing open.

X. Adjournment

Motion to adjourn meeting at 3:55 pm
No opposed. No abstentions. Motion passed.
Meeting adjourned by consensus.

Approved by: Nathan Jones

Respectfully submitted by: Johanan Supnet