Chair, Nathan Jones, has called a meeting of the Board of Directors on Wednesday, April 3rd, 2019 at 3:00 pm - 4:00 pm in Jack Adams Hall in the Cesar Chavez Student Center.

I. Call to Order
Meeting called to order at 3:09 pm.

II. Roll Call
Please refer to the roll call sheet.

III. Approval of Agenda
Motion to approve the agenda for April 3rd, 2019.
Moved by RHA Rep, seconded by LCA Rep.
No opposed. No abstentions. Motion passed.

IV. Approval of Minutes
No minutes to approve.

V. Public Comment (2 minutes each). Must pertain to jurisdiction of Board. Please observe proper decorum. The board is not required to respond.
No Public Comment

VI. Closed Session Pursuant to Education Code 89307 of the California Code for the purpose of to consider the appointment, employment, and evaluation of performance, discipline, or dismissal of an employee.
No Closed Session

Motion to go out of the orders of the day to New Business Item d.
Moved Corporate Secretary, seconded RHA Rep.
No opposed. No abstentions. Motion passed.

VII. Old Business
a. Risk Management Policy Updates (Discussion Item) - Compliance Coordinator - 10 minutes
   The Board of Directors will discuss changes that need to be made to the AS Risk Management Policy.
   -tabled to next meeting-

b. CSU Interim Guidance on Title IX Changes (Discussion Item) - Time Certain - 2:30 pm
   The Board of Directors will discuss the CSU mandated Title IX changes and interim guidance and how the SF State Title IX office is addressing the changes as well as issues students are having with such changes.
   -tabled to next meeting-

VIII. New Business
a. Marketing & Communications Committee Charter Changes (Action Item)
The Board of Directors will discuss, review, and approve changes made to the Marketing & Communications Committee Charter, a recommendation from the Marketing & Communications Committee.

-tabled to next meeting-

b. United Greek Council - Greek Week MOU (Action Item) - VP of Finance - 5 minutes
The Board of Directors will discuss, review, and approve the United Greek Council Greek Week memorandum of understanding, a recommendation from the Finance Committee.

VP of Finance explained that the United Greek Council is having Greek Week which will take place outside of the Cesar Chavez Student Center. They changed their event date to April 16th - 17th. President stated that any org that joins the MOU relinquishes their ability to request AS funds for their own org. He also asked the Board if they wanted to approve this item for the next board meeting until proper documentation is provided. VP of Finance recommended to approve it for this meeting.

Corporate Secretary left 3:59 pm.
VP of Facilities & Services left 4:00 pm.
Campus Rec Rep left 4:00 pm.

Motion to approve the United Greek Council Greek Week MOU.
Moved by VP of Finance, seconded by VP of University Affairs.
No opposed. Six abstentions (VPSAEM, RHA Rep, Business Rep, Senior Rep, SHAC Rep, Student Trust Officer). Motion passed.

c. T3 Student Organization Funding Requests (Action Item) - VP of Finance- 10 minutes
The Board of Directors will discuss, review and approve the T3 Student Organization Funding requests as a recommendation from the Finance Committee.

1. MECHA: Historical Graduation "Chicano Graduation Celebration" - $5,000
2. United Greek Council: Special Event "Greek Week" - $5,000

VP of Finance stated that MECHA came to the finance committee meeting today. They are allocating $700 to keynote speakers.

Motion to approve $5,000 for the MECHA Historical Graduation "Chicano Graduation Celebration."
Moved by VP of Finance, seconded by VP of University Affairs.
One abstention (Student Trust Officer). Motion passed.

The budget for the United Greek Council has been looked at. Their budget will go to utensils and food and they switched their company to a local one. They are using $3,600 for an inflatable from party jump. There will be $500 going toward for supplies from Party City. Food and food serving utensils is $600. Supplies for games from Target is $300.

Business Rep left 3:06 pm.

Motion to approve $5,000 for the United Greek Council Special Event "Greek Week".
Moved by VP of Finance, seconded by RHA Rep.
No opposed. 3 abstentions (Student Trust Officer, VPSAEM, Senior Rep). Motion passed.

Motion to table Old Business Items a. and b. and New Business Item a.
Moved by RHA Rep, seconded by Chief Justice.
SHAC Rep stated that today they were going to send out an email about the title IX changes. 
RHA Rep reminded the board that academic reviews are due tomorrow.

No opposed. No abstentions. Motion passed.

d. Reading of the Annual AS Budget 2019-2020 (Discussion Item)
The Board of Directors will hear the first reading of the 2019-2020 annual budget.

Edina Bajraktarevic, AED of Business Administration & Finance presented the AS annual budget. It consisted of priorities revenues and expenses, capital equipment major projects, and a ten year plan. VP of Finance stated that Project Rebound is expanding and is planning on having Project Rebound in different institutions. It is planned for President Wong is going to fund $186,000 for a three year funding that is ending. It is allocated in next year’s projected AS budget because it is not yet confirmed. Human Resources will have an HR assistant to serve the Cesar Chavez Student Center and ECEC which will require $45,000. There is also an allocation for a 3% salary increase to staff for cost of living adjustments. For BAF, there is initial money for additional space rental worth $50,000. $22,000 is being allocated for Communications, previously known as Marketing, for the 75th anniversary of AS. The estimate expense is $303,000 and a net increase of $84,000. AED of Business Administration & Finance displayed the operating budget. There five major categories for revenues for AS. These revenues are SC fee requests and Associated Students fees, grants, programs, UCorp return, and investment. The total revenue for the 2018/2019 budget is $9,167,037. The revised 2018/2019 budget is $9,115,824. The 2019/2020 proposed budget is $9,331,158 and the variance to the budget is $164,121. She stated that even though we have a 1.8% of revenue left over, the rate is still flat. Payroll expenses consists of student staff, professional staff, part time/temporary help, and benefits. The total operating expenses for 2018/29 is $5,930,522. The 2018/2019 revised budget is $4,866,207. The 2019/2020 proposed $578,037. The variance to budget is $201,311. For operating expenses, it consists of administrative expenses, facility expenses, programmatic expenses, and SFSU trust & special projects. The 2018/2019 budget is $3,098,737. The revised budget is $3,098,737. The 2019/2020 proposed is $3,300,048 and the variance is $201,311. RHA Rep asked if the expenses for student staff, potential staff are in the negative. AED of Business Administration & Finance clarified that AS is not utilizing all of the hours because some staff do not work year round. VPSAEM wanted clarification if there is an increase then people will lose their jobs which was confirmed to be false. AED of Business Administration & Finance mentioned that they are buying around $91,000 worth of new equipment. She also mentioned to use $5,000 of the operating budget to move to year end celebrations. It has been through the Finance Committee but does not have final approval. AED of Business Administration & Finance then showed the cash flow and operating production. For the ten year projection, as student fees need to increase. The proposed increase must increase by $5 every year per semester to have a $26 increase to be graduated over three years. For student center fees, the proposed increase will go from $91 in 2024/2025, to $100 in 2025/2026 and $109 from 2026/2027. This will lead to a $27 increase to be graduated over three years. RHA Rep asked if these two fees will be together or separate. AED of Business Administration & Finance clarified that these are separate fees. VP of University Affairs asked if the scholarships were included in the budget. AED of Business Administration & Finance affirmed this was correct. VPSAEM stated that it is important to see the numbers with the projected revenue. It is better to approve a budget that projection from revenue that is already being used. The revenue should be based on what is being spent now. AED of Business Administration & Finance stated that they have tried before but is has not worked effectively. VP of University Affairs asked if it was possible to combine the fees. AED of Business Administration & Finance stated that these are two different categories so it might not be possible to combine the fees.
LC4 Rep left 3:51 pm
VP of Internal Affairs left 3:51 pm.

Motion to go back into the orders of the day to New Business Item b.
Moved by VP of Finance, seconded by Sophomore Rep.
No opposed. No abstentions. Motion passed.

IX. Reports
Reports sent via email

X. Announcements (2 minutes each). Please submit literature to Chair when meeting begins.
Announcements sent via email

XI. Adjournment

Motion to adjourn meeting at 4:07 pm
No opposed. No abstentions. Motion passed.
Meeting adjourned.

Respectfully submitted by: Johanan Supnet

Approved by: Jay Tran