

AS BOARD OF DIRECTORS APPOINTMENT POLICY

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BACKGROUND AND PURPOSE

The purpose of this policy is to outline the process for student representatives to sit on and be appointed to committees of the Academic Senate, as well as other University Committees. This policy is intended to outline and expand upon the AS mission of shared governance, and provide an outlined procedure by which students can get involved through committee work.

POLICY STATEMENT

As the official voice of students at San Francisco State University, the Associated Students Board of Directors is consistently requested to appoint students to the various academic and university committees. This policy is to help provide structure and clear direction on how the appointments will be made.

APPLICABILITY OF THE POLICY

This policy applies to the appointment of student representatives to academic senate and university committees and should be consulted by any individual seeking guidance on the process. Specifically, this policy should be consulted by the AS Board of Directors, President, Vice President of Academic Affairs, and Vice President of Social Justice & Equity when applicable.

REQUIREMENTS

In all cases, student Board members must meet the minimum requirement to hold office as stated in the Bylaws.

Student-at-large representatives must be duly enrolled at San Francisco State University, and cannot be on academic probation to be appointed and remain on any AS or University committee. For clarity, student-at-large representatives do not need to meet the minimum requirements for student office holders outlined for student Board members.

In all instances, it is expected that members will report back to the AS Board of Directors of any decisions or developments that arise from their committee work, so that the Board can remain informed of developments throughout the campus community. The preferred method to receive updates can be determined by the AS President in collaboration with the VP Academic Affairs and VP Social Justice & Equity, but it is strongly recommended that written reports containing the should-know information be emailed to the President on a semesterly basis, so that this report can be included with reports during a Board meeting.

APPLICATION PROCESS

Applications for committee membership will vary depending on the nature of the committee, whether membership is a requisite of a Board member's position (per the most recently updated Duties and Expectations Policy and/ or Bylaws). Unless otherwise stated in policy or according to the judgement of the AS President, membership for University Committees, including the Academic Senate, should be made available to Board members first, to ensure that all members are able to meet the minimum requirements of holding office (including 2 AS Committees, and 1 University Committee). In order to ensure that student-at-large members have the opportunity to participate in shared governance, a public application for appointed positions will be made available via the AS website, and should be advertised on the AS Instagram/ social media accounts. When appropriate, open positions may also be advertised via a mass email, sent to all students in partnership with the Dean of Students or SAEM.

APPOINTMENT TO ACADEMIC SENATE COMMITTEES

The Board of Directors shall delegate its responsibilities to the Vice President of Academic Affairs and the Academic Affairs Council to nominate/select/confirm students to sit on the various different academic senate committees and subcommittees

- In the event the Academic Affairs Council is not in operation, the Vice President of Academic Affairs and President shall nominate/select/confirm student representatives in consultation with the Board of Directors
- If the majority of the board voting members do not endorse the Vice President of Academic Affairs and President student nominee it will then go to the Board for a vote of approval or disapproval
- Appointed Student Representatives shall be in consistent communication with the Vice President of Academic Affairs to provide updates to the Academic Affairs Council

APPOINTMENT TO UNIVERSITY COMMITTEES

The Board of Directors shall delegate its responsibilities to the President and Vice President of Social Justice and Equity to nominate/select/confirm students to sit on the various different university committees. Ex. University Budget Committee, Search Committees, etc.

- In the event that the President is unable to make a nomination/appointment that responsibility will fall on the Chief of Staff
- If the majority of the board voting members do not endorse the student nomination it will then go to the

Board for a vote of approval or disapproval

AMENDMENT

This policy can be amended in part or in total by simple majority vote of the AS Board of Directors during a Board meeting.

AS BOARD OF DIRECTORS APPOINTMENT POLICY APPROVAL AND REVISION HISTORY

Selection, Appointment, and Review of AS Appointees Policy was Approved by the AS BOD on	08/09/2017
Selection, Appointment, and Review of AS Appointees Policy was Revised by the AS BOD on	09/19/2018
Board of Directors Appointment Policy was Approved by the AS Board of Directors on	06/12/2019
AS Board of Directors Appointment Policy was Approved by the AS Board of Directors on	05/05/2021