

ASSOCIATED STUDENTS OF SAN FRANCISCO STATE UNIVERSITY STUDENT CENTER RENAMING AD HOC COMMITTEE CHARTER

CHARTER STATEMENT #419
APPROVED 04/29/2026

Mission

The Student Center Renaming Ad Hoc Committee exists for the purpose of proposing a new name for the Student Center building at San Francisco State University. The SFSU Student Center building is a testament to the lasting impact of student organizing movements, and the legacy of social justice and activism that defines San Francisco State University. With deference to the student activists and community members that rallied for the creation of the Student Center and the founding of the first ever College of Ethnic Studies, the Student Center Renaming Ad Hoc Committee is responsible for soliciting community and stakeholder feedback regarding the renaming, and utilizing that feedback to propose a new name for the building.

Composition

VP of Internal Affairs (Chair)

Ethnic Studies Representative (Vice Chair)

AS Board Members (Director of Social Justice & Equity, Student Organization Representative, and VP of External Affairs highly recommended)

AS Faculty Representative

1 Representative from each Legacy Organization* in the Student Center (members can send a designee)

1 SFSU Alumni/ community member

1 AS staff member (advisory)

AS Executive Director or designee (advisory)

VP SAEM or designee (advisory)

Meetings

The Ad Hoc Committee will meet with frequency decided by the chair, with the expectation of regularly scheduled meetings throughout the term(s) until the mission of the Ad Hoc is met. In order to ensure timely attention to the renaming process, the Ad Hoc is expected to meet throughout the summer months.

Responsibilities of Chair

- Provide direction and support for committee members
- Serving as the primary point of contact regarding community outreach (unless otherwise delegated)
- Reporting back progress and Ad Hoc recommendations to the AS Board of Directors
- Maintaining attendance records for all members, including designees for Legacy Organization representatives

Responsibilities of Vice Chair

- The Vice Chair shall be responsible for completing any delegated tasks from the chair.
- They will also be responsible for chairing Ad Hoc Committee meetings in the absence of the chair.

Responsibilities of Ad Hoc Members

- Members are expected to attend every meeting, unless an emergency is presented.
 - *Legacy Organizations refers to the historical clubs and organizations that have club room spaces in the Student Center building. In order to provide flexibility while maintaining representation for Legacy Organizations, Legacy Organization representatives may assign a designee per meeting by informing the chair, preferably prior to the meeting taking place
- Help with planning outreach events to student organizations and stakeholders to aid with formulating a formal recommendation to the Board of Directors regarding the renaming of the Student Center
- Be aware of and consider concerns and input raised by stakeholders
- Be prepared to contribute to conversations regarding policy writing, procedure creation, and other necessary conversations in relation to creating documents to propose the renaming of the Student Center

Ad Hoc Responsibilities

- Planning and scheduling town halls with various stakeholder groups throughout the campus community regarding the Student Center Renaming
 - Stakeholder groups include, but are not limited to, students at large, student organizations, SFSU faculty and staff, alumni/ community members at large
- Finalizing a timeline for the renaming of the Student Center
 - Timeline must take into consideration recommendation to the AS Board of Directors, recommendation to the University President, and proposal to the CSU Chancellor's Office and CSU Board of Trustees
- Drafting and proposing a Resolution to Rename the SFSU Student Center